

**Village of Caledonia Utility District Meeting
April 4, 2018**

1. Meeting Called to Order – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, April 4, 2018, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by President Howard Stacey at 6:00 pm.

2. Roll Call – Those present were President Howard Stacey, Secretary Harry Garnette, Commissioners Mark Brigman, Tony Minto, Nick Sullivan, and Trustee Wishau. Commissioner Infusino was excused. Also present were Utility Director Anthony Bunkelman, Utility Manager Robert Lui and Village President James Dobbs.

3. Approval of Minutes

- a. Upon a motion by Garnette and seconded by Minto, the Commission approved the minutes from the Utility District’s previous regular meeting held March 7, 2018. A copy of these minutes have been furnished to each Commissioner. **Motion Carried.**

4. Citizen Comments - None

5. Communications and Announcements

Utility Manager Robert Lui thanked the Commission for the cards, phone calls and prayers that he received while out on medical leave.

Utility Manager Robert Lui updated the Commission on the Ambulance Accident that involved one of the Utility Operators.

Utility Director Anthony Bunkelman gave an update on the Highway 32 Detours as it relates to the Highway 32 Advance Utility Project.

6. Approval of O&M Bills

- a. Upon a motion by Garnette and seconded by Wishau, the Commission approved payment of O&M Bills, related to the Utility District, listed under checks #13105 through #13136, totaling \$780,739.58. **Motion Carried.**
- b. Upon a motion by Garnette and seconded by Minto, the Commission approved payment of O&M Bills related to the Storm Water District totaling \$241.37. **Motion Carried.**

7. Project Updates – Utility District

a. Caddy Vista Improvements / Lift Station

Bunkelman reported that Foth has been working on alternatives for the Sanitary Sewer system due to the expansion of Jellystone Park. Alternatives are expected to be ready for the May District Meeting. Design for Highway 38 watermain is underway. The Sanitary Sewer and Water projects are planned to be bid out together.

b. Caddy Lane Watermain Relay

Bunkelman reported that the project was under construction. The watermain was all installed, pressure tested, and safe samples taken. The contractor has been working on services and has approximately 2 weeks of services remaining. Restoration will be done as services are close to finished.

c. Riverbend Drive Lift Station Safety Site

Bunkelman reported that Foth is working on the design of the second forcemain. Lui, Ludwig and Bunkelman met with Keith Haas to discuss peak hour discharge of lift station and modeling of downstream sewer. Awaiting information from Racine.

d. Village Restructuring, with Utility District(s)

Trustee Wishau wanted to know if Director Bunkelman had been reviewing Utility District projects, how long would a typical review take and how long until he was no longer working on Village related items. Bunkelman had been working on multiple projects for the Utility District and hours for review vary based on the project. Bunkelman stated that he has been having the Public Works Director handle most items for Plan Commission but is still being used as a resource.

e. Lighthouse Drive Lift Station Upgrade Site

Bunkelman reported that Attorney Bjelajac prepared a draft agreement. Staff and owners were reviewing the agreement.

f. Ivy Lane Watermain Relay / Sewer Rehabilitation

Bunkelman reported to the Commission that the Sanitary Lining portion of the project in the West Johnson Area was completed. Sewer Grouting of laterals is still needed. The Ivy Lane portion of the project was under construction. The watermain has been installed, pressure tested, and safe samples taken. The contractor has to make the connection for the watermain tentatively this week. Services will be started after connection is made.

g. Apostolic Faith Church Assessment

Bunkelman reported to the Commission that he checked with the Racine County Treasurer and all taxes and assessments are paid through January 1, 2018.

h. 2017 PSC Report

Bunkelman reported that Utility Manager Lui has completed and submitted the PSC report on March 30.

i. Hoods Creek – Aldebaran Brushing Project

Bunkelman reported that the project will commence as weather permits.

j. Tanglewood Avenue Storm Sewer Replacement Project

Bunkelman reported to the Commission that he had discussed storm sewer layout options on March 26. There was also some additional televising that needed to be done to check for additional connections.

k. Wind Point West Subdivision Project

Bunkelman reported to the Commission that this project was in the Preliminary Design phase and that the sanitary sewer in this area was being televised to determine if this would be a joint project.

l. Ivy Lane Storm Water Improvement Project

Bunkelman reported to the Commission that this project was under construction.

m. GIS Updates

Bunkelman informed the Commission that the GIS Updates Project was for the Storm Sewer Facilities Map Books that are currently under review. When finalized, Diggers Hotline will be contacted to create 1 overall District for facilities marking.

8. Action Items

a. Consider Final Acceptance of Hwy K, to Carol Drive, Sewer and Water Extension Project.

Bunkelman reported that he has been in contact with Attorney Ekes. Not all of the proper paperwork, including final lien waivers, were submitted. Bunkelman requested this be laid over.

Upon a motion by Garnette and seconded by Sullivan, the Commission moved to lay this item over. **Motion Carried**

- 9.** The Caledonia Utility District Commission will take up a motion to go into CLOSED SESSION, pursuant to s. 19.85(1)(e), Wis. Stat., for competitive and bargaining reasons: specifically to discuss a proposed settlement agreement to resolve the pending appeal to Racine County Circuit Court under Section 66.0703(12) of the Wisconsin Statutes, filed by Todd and Cindy Dombrowski, regarding the special assessments levied against their property located at 12900 Northwestern Avenue, Franksville, WI, as a part of the sewer and water extension along Hwy K in the Village of Caledonia (Case No 2016CV1384).

Upon a motion by Brigman and seconded by Minto, the Commission moved to go into CLOSED SESSION. **Motion Carried**

- 10.** The Caledonia Utility District Commission reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the item discussed during CLOSED SESSION and to move to the remaining item(s) on this agenda.

Upon a motion by Brigman and seconded by Garnette, the Commission moved to go RECONVENE INTO OPEN SESSION. **Motion Carried**

Upon a motion by Minto and seconded by Sullivan, the Commission authorized the signatures on the settlement agreement. **Motion Carried**

11. Adjournment

Upon a motion by Garnette and seconded by Brigman, the Commission voted to adjourn the regular meeting at 6:39pm. **Motion Carried.**

Respectively submitted,

Anthony A. Bunkelman P.E.
Utility Director