

**Village of Caledonia Utility District Meeting
March 7, 2018**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, March 7, 2018, at the Village of Caledonia Village Hall, located at 5043 Chester Lane Racine, Wisconsin. The meeting was called to order by President Howard Stacey at 6:02 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Secretary Harry Garnette, Commissioners Tony Minto (6:05 pm), Nick Sullivan, and Bill Infusino. Commissioner Brigman and Trustee Lee Wishau were excused. Also present was Utility Director Anthony Bunkelman.
- 3. Approval of Minutes**
 - a.** Upon a motion by Garnette and seconded by Infusino, the Commission approved the minutes from the Utility District’s previous regular meeting held February 7, 2018. A copy of these minutes have been furnished to each Commissioner. **Motion Carried.**
- 4. Citizen Comments** - None
- 5. Communications and Announcements**

Commissioner Minto informed the Commission that he now works for Stark Asphalt. He will be recusing himself from any related issues.
- 6. Presentation from Gordon Maier – 2017 yearend financial statements**

Richard Kutch of Gordon J. Maier & Company LLP was in attendance and discussed the 2017 yearend financial statements with the Commission.
- 7. Approval of O&M Bills**
 - a.** Upon a motion by Garnette and seconded by Infusino, the Commission approved payment of O&M Bills, related to the Utility District, listed under checks #13069 through #13104, totaling \$288,440.96. **Motion Carried.**
 - b.** Upon a motion by Sullivan and seconded by Garnette, the Commission approved payment of O&M Bills related to the Storm Water District totaling \$9,179.44. **Motion Carried.**
- 8. Project Updates – Utility District**
 - a. Caddy Vista Improvements / Lift Station**

Bunkelman reported that the projected flows for Jellystone have been reviewed. Alternatives are being looked at for Sanitary Sewer Upgrades. Design for Highway 38 watermain is underway.
 - b. Caddy Lane Watermain Relay**

Bunkelman reported that the Preconstruction meeting was held on February 15. The Contractors schedule was included in the packet.

c. Riverbend Drive Lift Station Safety Site

Bunkelman reported that the design contract was approved at the February meeting. Foth is working on the design of the second forcemain. The Safety site portion of the design will commence after. Tentative August bid. The pump that was taken out of service was put back in service the week of February 19th.

d. Village Restructuring, with Utility District(s)

This item was laid over due to Trustee Wishau not being in attendance.

e. Lighthouse Drive Lift Station Upgrade Site

Bunkelman informed the Commission that the revised easement location was approved by the Johnson Representatives. Foth was preparing the legal description and forwarding it to Attorney Bjelajac to prepare the agreement.

f. Ivy Lane Watermain Relay / Sewer Rehabilitation

Bunkelman informed the Commission that the Sanitary Lining portion of the project in the West Johnson Area was completed. Sewer Grouting of laterals is still needed. The Preconstruction meeting for Ivy Lane was held on February 15th. The Contractors schedule was included in the packet.

**g. Racine County, Village of Mt. Pleasant & Village of Caledonia
Memorandum of Understanding**

Bunkelman explained to the Commission the Memorandum of Understanding detailing the Water Infrastructure and Sewer Infrastructure implications.

h. Hoods Creek – Aldebaran Brushing Project

Bunkelman informed the Commission that the project will continue as weather conditions, budget, and time allow.

i. Tanglewood Avenue Storm Sewer Replacement Project

Bunkelman informed the Commission that the Tanglewood Avenue Storm Sewer Replacement Project was surveyed and was in the Preliminary Design Phase.

j. Wind Point West Subdivision Project

Bunkelman informed the Commission that the Wind Point West Subdivision Project was also surveyed and was in the Preliminary Design Phase.

k. Ivy Lane Storm Water Improvement Project

Bunkelman explained that the Pre-Construction Meeting was held February 15th and the Contractors schedule was in the packet.

l. GIS Updates

Bunkelman informed the Commission that the GIS Updates Project was for the Storm Sewer Facilities Map Books that are currently under review. When

finalized, Diggers Hotline will be contacted to create 1 overall District for facilities marking.

9. Action Items

a. Consider Final Acceptance of Hwy K, to Carol Drive, Sewer and Water Extension Project.

Bunkelman reported that he has been in contact with Attorney Ekes. Not all of the proper paperwork, including final lien waivers, were submitted. Bunkelman requested this be laid over.

Upon a motion by Garnette and seconded by Minto, the Commission moved to lay this item over. **Motion Carried**

10. Adjournment

Upon a motion by Minto and seconded by Sullivan, the Commission voted to adjourn the regular meeting at 7:06pm. **Motion Carried.**

Respectively submitted,

Anthony A. Bunkelman P.E.
Utility Director