

**Village of Caledonia Utility District Meeting
February 7, 2018**

- 1. Meeting Called to Order** – The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, February 7, 2018, at the Village of Caledonia Village Hall, located at 5043 Chester Lane Racine, Wisconsin. The meeting was called to order by President Howard Stacey at 6:00 pm.
- 2. Roll Call** – Those present were President Howard Stacey, Secretary Harry Garnette, Commissioners Tony Minto, Mark Brigman, Nick Sullivan, Bill Infusino and Trustee Lee Wishau. Also present were Andy Schultz, representing Foth Infrastructure and Environment LLC, Utility Operations Supervisor Robert Lui, and Utility Director Anthony Bunkelman.
- 3. Approval of Minutes**
 - a.** Upon a motion by Brigman and seconded by Garnette, the Commission approved the minutes from the Utility District’s previous regular meeting held January 10, 2018. A copy of these minutes have been furnished to each Commissioner. **Motion Carried.**
- 4. Citizen Comments** - None
- 5. Communications and Announcements** – None
- 6. Presentation from Gordon Maier – 2017 yearend financial statements**

This item was requested to be laid over until the March meeting.
- 7. Approval of O&M Bills**
 - a.** Upon a motion by Brigman and seconded by Wishau, the Commission approved payment of O&M Bills, related to the Utility District, listed under checks #13032 through #13068, totaling \$806,564.09. **Motion Carried.**
 - b.** Upon a motion by Sullivan and seconded by Minto the Commission approved payment of O&M Bills related to the Storm Water District totaling \$9,000.64. **Motion Carried.**
- 8. Project Updates – Utility District**
 - a. Caddy Vista Improvements / Lift Station**

Lui reported that a meeting was held with Jellystone Campground on February 2. At this meeting the various improvements were discussed. Jellystone provided preliminary Sanitary Sewer flow information and it is currently being reviewed by Foth. Work has begun on the design of the Highway 38 watermain extension.
 - b. Caddy Lane Watermain Relay**

Lui reported the contracts are signed and a preconstruction meeting is being scheduled for late February, with construction beginning in March, 2018.

c. Riverbend Drive Lift Station Safety Site

Lui reported that the 2nd forcemain design proposal for the Riverbend Lift Station was obtained and was in front of the Commission for consideration later in the agenda.

d. Village Restructuring, with Utility District(s)

Upon a motion by Wishau and seconded by Garnette, the Commission voted to lay over any discussion on the Village Restructuring of the Utility District's.

Motion Carried.

e. Lighthouse Drive Lift Station Upgrade Site

Lui informed the Commission that the new Generator Building location was staked in the field per the request of the Johnson's representatives. Awaiting their response.

f. Ivy Lane Watermain Relay / Sewer Rehabilitation

Lui informed the Commission that a preconstruction meeting was being scheduled for late February. The construction of the watermain relay portion of the Ivy Lane Watermain Relay / Sewer Rehabilitation project is tentatively scheduled to begin in March.

g. Utility District Operator, "Apprentice" Position

Lui informed the Commission that position was offered to Jonathan Ulcek. He has passed all of his pre-employment tests and is scheduled to start February 20, 2018.

h. Hoods Creek – Aldebaran Brushing Project

Bunkelman informed the Commission that the Aldebaran Brushing Project has been slowed by weather, but the project will continue as weather conditions, budget, and time allow.

i. Tanglewood Avenue Storm Sewer Replacement Project

Bunkelman informed the Commission that the Tanglewood Avenue Storm Sewer Replacement Project was surveyed and was in the Preliminary Design Phase.

j. Wind Point West Subdivision Project

Bunkelman informed the Commission that the Wind Point West Subdivision Project was also surveyed and was in the Preliminary Design Phase. This project was prompted by the Highway Department's desire to repave the roads within the Subdivision.

k. Root River Erosion & Natural Resources Assessment Study

Bunkelman explained that the Root River Erosion & Natural Resources Assessment Study was placed on hold by the previous Village President.

l. Ivy Lane Storm Water Improvement Project

Bunkelman explained that the Pre-Construction Meeting was going to be scheduled in late February for a March start of construction.

m. GIS Updates

Bunkelman informed the Commission that the GIS Updates Project was for the Storm Sewer Facilities Map Books that are currently under review. When finalized, Diggers Hotline will be contacted to create 1 overall District for facilities marking.

9. Action Items

a. Consider Final Acceptance of Hwy K, to Carol Drive, Sewer and Water Extension Project.

Lui reported that he has been in contact with Attorney Ekes. A final pay request was received, but not all of the final lien waivers were submitted. Lui requested this be laid over.

b. Consider Engineering proposal for Riverbend lift station second forcemain

Lui reported that the 2nd forcemain design proposal for the Riverbend Lift Station was obtained and was in front of the Commission for consideration. The design estimate was for \$49,000 to \$56,000 in which the fees would be billed at the current hourly rates.

Upon a motion by Infusino and seconded by Wishau, the Commission approved to move forward with the design proposal for the 2nd forcemain at the Riverbend Lift Station. **Motion Carried.**

c. Consider Final Acceptance of Storage Drive / 7 Mile Road, Water Tower's Painting

Lui and Schultz reported that the Final Pay Request for the water tower paintings was reviewed and all paperwork was in order to accept the project.

Upon a motion by Brigman and seconded by Infusino, the Commission approved Final Acceptance of the Storage Drive / 7 Mile Road Water Tower's painting project and final payment of \$20,314.00. **Motion Carried.**

d. Consider Grass Mowing Options for Utility District Facilities

Bunkelman explained the options that the Commission has in regards to Grass Cutting Operations. He also explained that the Department of Homeland Security considers water and sewer infrastructure critical. The District would take on risk if the grass mowing operations were subcontracted out. There was also discussion about keeping track of keys for the security fences for some of the sites.

Upon a motion by Garnette and seconded by Brigman, the Commission approved to move forward with obtaining quotes to purchase a zero turn lawn mower and continue to have the Utility Operators maintain the grounds. **Motion Carried.**

e. STH 32 Utility Improvements – Advanced Utility Work – Contract Award

Lui & Schultz reported that the bid opening for the STH 32 Utility Improvements – Advanced Utility Work was held on February 6th. 2 acceptable bids were received, opened and read. Reesman’s Excavating & Grading Inc. was the lowest responsible bidder with a bid of \$1,537,283.00. The Engineer’s estimate for the project was \$1,785,718.50. It was also noted that Advanced Sewer & Water submitted a bid for the project. The bid was not opened at the bid opening because they had not submitted the required Prequalification Forms. Attorney Bjelajac was consulted after the bid opening to confirm that was appropriate.

Upon a motion by Infusino and seconded by Garnette, the Commission recommended awarding the STH 32 Utility Improvements – Advanced Utility Work Project to Reesman’s Excavating & Grading Inc. in the amount of \$1,537,283.00. **Motion Carried.**

f. St. Rita School 8th Grade Class – Ditch Clean Up Project

Bunkelman explained that the St. Rita’s class has again requested to perform the ditch cleaning projects. This was a very beneficial project for both the School and the District.

3 Students from St. Rita’s School gave a brief presentation and thanked the Commission for the opportunity to perform the project.

Upon a motion by Infusino and seconded by Minto, the Commission moved to approve the St. Rita’s School 8th Grade Class to perform a ditch cleaning project for 2018 prior to the first grass cutting of the drainage way subject to conditions. **Motion Carried.**

Upon a motion by Sullivan and seconded by Infusino, the Commission moved to authorize the District President and Secretary to execute the St. Rita’s School 8th Grade Class Ditch Cleaning Project Contract for Insurance purposes. **Motion Carried.**

g. Raymond School 8th Grade Class – Ditch Clean Up Project

Bunkelman explained that the Raymond class has again requested to perform the ditch cleaning projects. This was a very beneficial project for both the School and the District.

Students from Raymond School gave a brief presentation and thanked the Commission for the opportunity to perform the project.

Upon a motion by Infusino and seconded by Minto, the Commission moved to approve the Raymond School District 8th Grade Class to perform a ditch cleaning project for 2018 prior to the first grass cutting of the drainage way subject to conditions. **Motion Carried.**

h. Post Construction Performance Standards Exemption for Construction Site Erosion Control Permit – Racine County Line Range Reconfiguration – We Energies Applicant

Bunkelman explained that We Energies has applied for an exemption to the Storm Water Ordinance for Post Construction Performance Standards. He also explained the State Statute and Village Ordinance sections that the exemption is allowed. The Wisconsin Department of Natural Resources has already approved the exemption and has issued the appropriate permit.

Upon a motion by Brigman and seconded by Infusino, the Commission moved to grant We Energies an exemption through Ordinance 9-2-10(d)(1)b2 for the Racine County Line Range Reconfiguration Work Plan dated December 15, 2017 subject to conditions. **Motion Carried.**

10. Adjournment

Upon a motion by Brigman and seconded by Minto, the Commission voted to adjourn the regular meeting at 6:50pm. **Motion Carried.**

Respectively submitted,

Anthony A. Bunkelman P.E.
Utility Director