

**Personnel Committee**  
**April 23, 2018**

Present were Committee Members: Trustee Prott and Trustee Wanggaard sat in for Trustee Stillman and President Dobbs. Trustee Wishau arrived at 5:53 p.m.

Staff present: Village Administrator Tom Christensen and HR Director Toni Muise

**1. Call to Order**

Trustee Prott called the meeting to order at 5:48 p.m.

**2. Approval of Minutes**

Motion by Trustee Wanggaard to approve the minutes as printed. Seconded by Trustee Prott. Motion carried unanimously.

**3. The Personnel Committee will take up a motion to go into CLOSED SESSION pursuant to Sec. 19.85(1)(c), WI Stats., to consider reorganization of an employee in the Public Works Department.**

Motion by Trustee Wanggaard to go into closed session pursuant to Sec. 19.85(1)(c), WI Stats., to consider reorganization of an employee in the Public Works Department. Seconded by Trustee Prott. Motion carried unanimously.

**4. The Personnel Committee reserves the right to RECONVENE INTO OPEN SESSION take possible action on the items discussed during the CLOSED SESSION and to move to the remaining item(s) on this agenda.**

Motion by Trustee Wanggaard to reconvene into open session. Seconded by Trustee Prott. Motion carried unanimously.

**5. Resolution 2018-36 - Resolution Authorizing The Reclassification Of The Building Manager To Senior Building Inspector Position**

Discussion was held about the changes to the position. The Public Works Director will be in charge of the building department staff and engineering staff. The wages were discussed regarding elimination of duties and to rectify it, a pay freeze was discussed. Staff will discuss internally and a revised Resolution will come back for approval.

Motion by Trustee to recommend adoption of Resolution 2018-36. Seconded by Trustee. Motion carried unanimously.

**6. Adjournment.**

Motion by Trustee Wanggaard to adjourn. Seconded by Trustee Prott. Motion carried unanimously

Meeting adjourned at 6:16 pm

Respectfully submitted,

Karie Torkilsen  
Village Clerk