

**LEGISLATIVE/LICENSING COMMITTEE MEETING
CALEDONIA VILLAGE HALL
5043 CHESTER LANE, RACINE, WI 53402
Monday, November 12, 2018**

Trustee Wanggaard called the meeting to order at 4:30 p.m. In attendance were:

Committee Members: Trustee Kevin Wanggaard and Trustee Dave Prott

Department Managers: Administrator Tom Christensen, Attorney Elaine Ekes. Trustee Fran Martin and Trustee Dale Stillman were also present.

1. Call to Order

2. Approval of minutes

Trustee Prott moved to approve the minutes from October 15th, 2018 as printed, Trustee Wanggaard seconded. Motion carried unanimously.

3. Resolution 2018-122 – Resolution of the Village Board of the Village of Caledonia Revising the Procedure for Appointments and Reappointments to Committees, Commissions and Boards

Trustee Wanggaard explained this Resolution was originally drafted in 2011 and has not been updated since. The original Resolution only covers January and April terms but does not cover mid-term vacancies. The procedure has been updated to specify a policy on how these mid-term openings are handled. This updated Resolution allows the Chairs of these Committees to come to the Ad Hoc meeting and make suggestions to the Ad Hoc committee about the potential candidate(s) for that respective Committee.

There was discussion about the motion of the appointment language being unclear, and proposed revisions were made (“...the committee shall make a recommendation to the appointing authority”). Attorney Ekes reviewed the changes suggested and all present agreed on the proposed changes.

Moving forward the openings will be posted to the public for **14 days**; multiple candidates will be forwarded to the Ad Hoc Committee, and then moved onto the Board for final approval per their recommendation. If only one candidate applies, than it defaults to go straight to the Board.

Trustee Prott moved to approve Resolution 2018-22 with the revisions Attorney Ekes has made, and to forward to the November 19th, 2018 Village Board meeting for final approval, Trustee Wanggaard seconded. Motion carried unanimously.

4. Adjournment

There being no further business, Trustee Prott moved to adjourn the meeting at 5:00 p.m. Trustee Wanggaard seconded. Motion carried unanimously.

Respectfully submitted,

Joslyn Hoeffert, Deputy Clerk