

**Village Board Meeting
October 16, 2017**

1 - Order

President Bradley called the Village Board Meeting to order at 7:00 p.m., at Village Hall, 5043 Chester Lane, Racine, WI.

2 - Pledge of Allegiance

3 - Roll Call

Board: Trustee Benkowski, Trustee Trentadue, Trustee Wanggaard, Trustee Willing, Trustee Dobbs, Trustee Wishau and President Bradley.

Absent: None.

Staff: Village Administrator Tom Christensen, Finance Manager Larry Borchert, Village Engineer Anthony Bunkelman and HR Director Toni Muise. Also present was Village Attorney Elaine Ekes.

4 - Approval of minutes

Motion by Trustee Wanggaard to approve the minutes of the following meeting(s) as printed. Seconded by Trustee Benkowski. Motion carried.

Regular Board meeting(s) – October 2, 2017

Special Board meeting(s) –

Hearing(s) and/or Joint meeting(s) –

5 - Citizens Reports/General comments from the audience

Ray Lentz read a Journal Times article written by President Bradley regarding Unified School District. He stated that the same things that President Bradley pointed out were the same things that the local government needs to change. He mentioned again the special favors he believes are given to certain people.

Fran Martin spoke on the proposal from Foth for I-94 and Douglas Avenue Corridor studies that the Board has on the agenda as Resolution 2017-111. She felt the CDA should be involved in the work group not just the Plan Commission. She also stated that the compensation for the Village President was inadequate and should be increased.

Jane Batton, 704 Waters Edge Rd, spoke about the inspection that was done at the Western Publishing Building. She was happy that the inspection took place and appreciative of the work that had been done to better secure the building. She requested a copy of the inspection. She would like to meet with the Board and discuss the property

outside of a Board meeting since it is still a nuisance property. She asked what the next step is and the timing and how the Board is going to know if their efforts are successful. Christensen said that he will be sending the group an email with some updates.

Roseanne Worrell, 700 Waters Edge, she thought if the building was raised and homes were built in its place it would bring more revenue to the Village, as well as raise property values.

6 - Communications and Announcements

President Bradley announced his resignation effective November 6th.

7 - Committee Reports

7A(1) - Approval of A/P checks

Motion by Trustee Wishau to approve the A/P checks as presented. Seconded by Trustee Benkowski. Motion carried.

General Fund	Check No's 75603-75694	in the amount of \$184,304.64
Parks Enterprise	Check No's 6211-6215	in the amount of \$8,842.09
Joint Health	Check No's 12259-12271	in the amount of \$272,466.46
Joint Parks	Check No's 8614-8618	in the amount of \$11,568.03

7B(1) - Approval of 2017-2018 Operator's Licenses (Bartenders)

Motion by Trustee Trentadue to approve 2017-2018 Operator's Licenses as presented. Seconded by Trustee Wanggaard. Motion carried.

8 - Ordinances and Resolutions

8A - Ordinance 2017-17 – 1st and 2nd Reading and Possible Adoption - An Ordinance To Amend Section 2-4-25(D)(2)(C) Of The Village's Code Of Ordinance Related To The Village's Purchasing Policy To Require The Utility Commission To Comply With The Village's Purchasing Policy

Motion by Trustee Trentadue to suspend the rules and conduct first and second reading of Ordinance 2017-17. Seconded by Trustee Wanggaard. Motion carried.

Motion by Trustee Trentadue to suspend the rules and read Ordinance 2017-17 by title only. Seconded by Trustee Wanggaard. Motion carried.

Clerk read the title.

Motion by Trustee Trentadue to adopt Ordinance 2017-17 An Ordinance To Amend Section 2-4-25(D)(2)(C) Of The Village's Code Of Ordinance Related To The Village's Purchasing Policy To Require The Utility Commission To Comply With The Village's Purchasing Policy. Seconded by Trustee Benkowski. Motion carried.

Attorney Ekes stated that this narrows the Ordinance exempting only the Central Racine Health Dept. from the purchasing policy.

8B - Ordinance 2017-18 – 1st and 2nd Reading and Possible Adoption – An Ordinance To Amend Section 2-4-19 Of The Code Of Ordinances For The Village Of Caledonia Pertaining To Village Engineering

Motion by Trustee Trentadue to suspend the rules and conduct first and second reading of Ordinance 2017-18. Seconded by Trustee Wanggaard. Motion carried.

Motion by Trustee Trentadue to suspend the rules and read Ordinance 2017-18 by title only. Seconded by Trustee Wanggaard. Motion carried.

Clerk read the title.

Motion by Trustee Trentadue to adopt Ordinance 2017-18 An Ordinance To Amend Section 2-4-19 Of The Code Of Ordinances For The Village Of Caledonia Pertaining To Village Engineering. Seconded by Trustee Dobbs. Motion carried.

Village Engineering functions shall be divided into two positions: The Village Utility Director and the Village Public Works Director.

8C - Charter Ordinance 2017-001 – 1st and 2nd Reading and Possible Adoption - A Charter Ordinance To Amend Sec. 2-5-8 Of The Village's Code Of Ordinances Consolidating The Governance Of The Caledonia Storm Water Utility District, The Caledonia Sewer Utility District And The Caledonia Water Utility District Under One Commission

One Commission shall govern all three Utility Districts.

Motion by Trustee Trentadue to suspend the rules and conduct first and second reading of Charter Ordinance 2017-001. Seconded by Trustee Wanggaard. Motion carried.

Motion by Trustee Trentadue to suspend the rules and read Charter Ordinance 2017-001 by title only. Seconded by Trustee Wanggaard. Motion carried.

Clerk read the title.

Motion by Trustee to adopt Charter Ordinance 2017-001 To Amend Sec. 2-5-8 Of The Village's Code Of Ordinances Consolidating The Governance Of The Caledonia Storm Water Utility District, The Caledonia Sewer Utility District And The Caledonia Water Utility District Under One Commission. Seconded by Trustee Dobbs.

Trustee Benkowski – aye

Trustee Dobbs – aye

Trustee Trentadue – aye

Trustee Wishau – aye

Trustee Wanggaard – aye

President Bradley – aye

Trustee Willing – aye

Motion carried unanimously.

8D - Ordinance 2017-19 – 1st and 2nd Reading and Possible Adoption – An Ordinance To Amend Section 9-1-1 Entitled Caledonia Water Utility District, Section 9-2-1 Caledonia Storm Water Utility District; Purpose, And Section 9-4-1 Caledonia Sewer Utility District Of The Code Of Ordinances For The Village Of Caledonia Pertaining To The Governance Of All Utility Districts By One Commission, Addressing The Utility Director Appointment And Reorganizing Existing Ordinances Into Title 9.

One Commission shall govern the Caledonia Storm Water Utility District and the Caledonia Sewer and Water Utility Districts.

Trustee Wishau stated that he did not have adequate time to review the redlined version and from what he did read, it was different than the one the Utility Commission had. Attorney Ekes explained the revisions in the redlined version were incorporated from the Legislative and Licensing meeting last week. At the meeting they went through the redlined version, organized pieces and incorporated them into the standard Ordinance text. Trustee Wishau requests a second reading because he felt like he needed more time to review. Attorney Ekes further explained that it is a standard regulatory Ordinance that works in tandem with the Charter Ordinance, which won't be in effect for 60 days, so there is time for delay if further review is needed and that it is possible to do the first reading today, and the second reading on a later date.

Motion by Trustee Trentadue to suspend the rules and conduct first and second reading of Ordinance 2017-19. Seconded by Trustee Benkowski. 3/4, Motion fails.

2nd reading will be placed on the Village Board agenda for November 6th.

Motion by Trustee Trentadue to suspend the rules and read Ordinance 2017-19 by title only. Seconded by Trustee Benkowski. Motion carried.

Clerk read the title.

8E - Ordinance 2017-20 – 1st and 2nd Reading and Possible Adoption – An Ordinance To Repeal Section 2-5-9 Of The Code Of Ordinances For The Village Of Caledonia Pertaining To Storm Sewer Utility Districts

One Commission shall govern the Caledonia Storm Water Utility District and the Caledonia Sewer and Water Utility Districts.

Motion by Trustee Trentadue to suspend the rules and conduct first and second reading of Ordinance 2017-20. Seconded by Trustee Wanggaard. Motion carried.

Motion by Trustee Trentadue to suspend the rules and read Ordinance 2017- 20 by title only. Seconded by Trustee Benkowski. Motion carried.

Clerk read the title.

Attorney Ekes explained that if this were adopted tonight, it will not go into effect until after the Charter Ordinance goes into effect, which won't be for 60 days.

Motion by Trustee Trentadue to adopt Ordinance 2017-20 An Ordinance To Repeal Section 2-5-9 Of The Code Of Ordinances For The Village Of Caledonia Pertaining To Storm Sewer Utility Districts. Seconded by Trustee Wanggaard. Motion carried.

8F - Resolution 2017-102 - Resolution Authorizing An Agreement With Caledonia Highway Department Local 704 For 2018.

Personnel Committee recommended approval and ratification of the contract.

Full time employees across the board shall receive an increase in total wages applied as a 1.84% increase.

Motion by Trustee Dobbs to adopt Resolution 2017-102 Authorizing An Agreement With Caledonia Highway Department Local 704 For 2018. Seconded by Trustee Benkowski. Motion carried.

8G - Resolution 2017-103 - Resolution Authorizing Filling A Highway Operator Position

Personnel Committee recommended approval. This is an open position due to an internal promotion.

Motion by Trustee Dobbs to adopt Resolution 2017-103 Authorizing Filling A Highway Operator Position. Seconded by Trustee Benkowski. Motion carried.

8H - Resolution 2017-104 - Resolution Authorizing A New Starting Hourly Rate For Part Time On Call Snow Plow Operators.

Personnel Committee recommended approval. Currently the private sector pays approximately \$25 per hour. \$20 is recommended to retain part-time employees.

Motion by Trustee Benkowski to adopt Resolution 2017-104 Authorizing A New Starting Hourly Rate For Part Time On Call Snow Plow Operators. Seconded by Trustee Trentadue. Motion carried.

8I - Resolution 2017-105 – Resolution Authorizing Filling A Firefighter Position

Personnel Committee recommended approval. This position is open due to a retirement. The department is currently down 3 positions from FMLA and workers compensation issues.

Motion by Trustee Trentadue to adopt Resolution 2017-105 Authorizing Filling A Firefighter Position. Seconded by Trustee Dobbs. Motion carried.

8J - Resolution 2017-106 – A Resolution Adopting The Caledonia’s 2018 Salary Compensation Schedule With Consumer Price Index Adjustment And Setting Salary Grade For The Financial/Utility Accountant

Personnel Committee recommended approval. Consumer price index for January 1, 2018 is 1.84%. This is for the top end of the salary grade scale. Financial/Utility Accountant to be placed in salary grade 9 \$67,766.40 to \$82,534.57.

Trustee Wishau asked if the position is being posted to the public. Christensen stated that there has been a person identified who has utility accounting experience. Trustee Wishau felt the job should be posted per his interpretation of the policy. President Bradley brought up other positions in the past that have been filled due to the right person with the right experience and thus eliminating the training expense. Trustee Wishau was then comfortable with the hire.

Motion by Trustee Dobbs to adopt Resolution 2017-106 Adopting The Caledonia's 2018 Salary Compensation Schedule With Consumer Price Index Adjustment And Setting Salary Grade For The Financial/Utility Accountant. Seconded by Trustee Willing. Motion carried.

8K - Resolution 2017-107 – Resolution Authorizing The Village Of Caledonia To Enter Into A Contract With Premier Gold Workforce Solutions, LLC For Part-Time, Temporary Help In The Court Clerks Office

Personnel Committee recommended approval.

Rate shall be set at \$15.00 with no benefits.

Motion by Trustee Benkowski to adopt Resolution 2017-107 Authorizing The Village Of Caledonia To Enter Into A 6- Month Contract With Premier Gold Workforce Solutions, LLC For Part-Time, Temporary Help In The Court Clerk's Office. Seconded by Trustee Trentadue. Motion carried.

Trustee Wanggaard asked what guidelines are going to be used to find the correct person? Tom Christensen explained that there is a job description we've shared with Premier with an understanding of the kind of candidate we're seeking; there will also be a background check. He also asked what happens if the Judge appoints someone else. Christensen stated the court clerk needs help now and the Judge is not sure who he wants for the part time position at this time. After 6 months it is revisited unless it is appointed by the Judge.

8L - Resolution 2017-108 - Resolution Of The Village Board Of The Village Of Caledonia For The Adoption Of The Wind Point Watershed-Based Plan

Bunkelman explained that Applied Ecological Services, under contract with the Root-Pike Watershed Initiative Network was given the function and duty of creating a watershed-based plan for The Wind Point Watershed Plan. The Village has participated in and generally concurred with the plan.

Dave Giordano Executive Director of Root-Pike WIN gave a presentation. The mission of Root Pike WIN is to reduce flooding, pollutants, restore habitats and ultimately create clean water as it is both environmentally beneficial and an attraction to the residents. He spoke of raising over \$2 million in projects funds for Racine and Kenosha. He also talked about the Turtle Creek and Cliffside Park projects.

Bunkelman recommended approval.

Motion by Trustee Trentadue to adopt Resolution 2017-108 For The Adoption Of The Wind Point Watershed-Based Plan. Seconded by Trustee Dobbs. Motion carried.

Trustee Benkowski recused himself since he has some interests in the land in the project areas and there is a possibility of conflict.

8M - Resolution 2017-109 - Resolution Authorizing The Village Of Caledonia To Enter Into A Contract With The City Of Racine In Regard To Bus Service In The Village Of Caledonia For 2017

Although late in the year, this is the 2017 contract renewal for \$30,400 (no increase from 2016).

Motion by Trustee Dobbs to adopt Resolution 2017-109 Authorizing The Village Of Caledonia To Enter Into A Contract With The City Of Racine In Regard To Bus Service In The Village Of Caledonia For 2017. Seconded by Trustee Trentadue. Motion carried, 6/1.

Trustee Benkowski asked about performance standards and service statistics. Tom Christensen said in the past we have asked for this information and have been given only statistical information. Trustee Benkowski is worried about reliability. Christensen reassured him there have been no complaints from riders. Trustee Willing said he has also requested information about the ridership and they have only provided a number of stops and scheduling. Christensen said he would email them and if given the requested information, he would forward it to the Board.

8N - Resolution 2017-110 - Resolution Authorizing The Wisconsin Department Of Revenue 2017 Municipal Levy Limit Worksheet

Finance Committee recommended approval.

Christensen stated that the Municipal Level Limit Worksheet must be submitted every year; Dave Wagner worked on it and identified an unused levy amount of \$130,199 in 2014. Christensen is recommending that the worksheet be approved as completed which will incorporate that levy into the budget. There is no change to the proposed budget it just shifts the levy into debt service preserved for future growth. Christensen states that if it isn't pursued through this worksheet we lose the opportunity for that reserve.

Motion by Trustee Wishau to adopt Resolution 2017-110 Authorizing The Wisconsin Department Of Revenue 2017 Municipal Levy Limit Worksheet. Seconded by Trustee Benkowski. Motion carried.

8O - Resolution 2017-111 - Resolution Accepting A Proposal From Foth Infrastructure & Environment, LLC For I-94 And Douglas Avenue Corridor Studies

Finance Committee recommended approval.

Tom Christensen disclosed that we have been receiving inquiries from developers mainly along the I-94 corridor, the Hwy K corridor, and also the Douglas Avenue corridor. Christensen spoke of a need to have a better understanding of our own vision for the area and the hope is that Foth and the Plan Commission could help facilitate that vision. Christensen stated a recommendation for approval that is not to exceed numbers of \$20,000 for the I-94 corridor, and \$17,000 for the Douglas Avenue corridor by Foth Infrastructure & Environment, LLC. Numbers will also be provided to help the Village be held accountable to our Ordinances that pertain to design and aesthetics. Although we have a great relationship with the County and have provided services asked of them, they are strictly zoning and don't provide a next level plan analysis. Christensen recommends that we move forward – quickly, especially with the I-94 corridor study.

Trustee Trentadue asked about funds granted previously. Christensen reminded her that those funds were allocated to beautification (signs and the like).

Trustee Wishau was skeptical at first especially for Douglas Avenue corridor study. After further discussion, he felt that the I-94 corridor study should be done first, and not until after that is completed, should the Douglas Avenue study be considered. He felt unsure about the value in the study, and would like to review results from the I-94 corridor, and ensure there is value added. He suggested the Resolution be broken into two parts and to approve only the I-94 Study so that we may further review the need for the Douglas Avenue study.

Trustee Benkowski thought that the two studies are separate issues. There are issues surrounding the Douglas Avenue corridor such as economic development, and encouraging business. Where the I-94 corridor is raising quality of building and infrastructure, he spoke of different materials being used for these buildings (masonry for 3 feet and tin above that) and thinks everything should be precast concrete, masonry or glass and curtain wall construction. He doesn't feel that these studies are concurrent at all, and agrees that there is a distinction between the two. He brought up issues with Christensen in regards to the scope of services provided; there isn't a distinction that an economic study is being done, as we are not seeing how we might be able to foster economic growth. The Douglas Avenue corridor has a lot of issues: disparate signage, buildings and needs work in general. He reiterated that the scope of service does not adequately illustrate what we get out of the analysis.

Trustee Willing asked if we would be handling Raymond's portion of the I-94 corridor, and Christensen said we would be handling east of I-94. Willing second concern was if it were coming out of a certain line item from the budget. Christensen states that it would come from professional services, and will probably overspend in that account, but the finance committee is aware of the current surplus. Willing supported splitting the resolution into two. He brought up an issue with contracting new studies that aren't budgeted for, when 2 ½ years ago the residents voted for \$30,000 to be allocated for the school study and wouldn't support this study until after the school study was finished. Willing was disappointed that the school study wasn't on the agenda, and stated he would only support this study, if he had an assurance that the school study would be addressed.

Trustee Dobbs was surprised by the cost of the studies when there are comprehensive plans that aren't that old, but agrees now is the time to look at the I-94 corridors. He

wanted to see what kind of documents Foth would produce. He would like to see the I-94 Corridor done first, to discover if we approve of what they produce before further investment is made.

Trustee Wanggaard felt that Foth was going to take into consideration and use the information from the current comprehensive plan but also agreed to do the I-94 Corridor study first.

Trustee Benkowski felt that the study performed 5 years ago doesn't show what we need economically today. Benkowski wanted to again reiterate that the I-94 Corridor would be a completely different analysis and felt the explanation of Foth's study was not detailed enough, and Trustee Wishau agreed. Christensen urges the Board to approve the I-94 study citing the urgency of the developers, and agrees we can readdress the Douglas Avenue study at a later date.

Trustee Dobbs asked how Foth was brought into the picture. Christensen stated that Foth has a planning team, and cited a good working relationship with them. He also mentions that the Racine Economic Development Association has been pushing the Village to do something. President Bradley stated that they were involved in the first study and already have extensive knowledge of Village of Caledonia.

Trustee Benkowski reiterated that on that distinction, the Douglas Avenue study should go to the CDA and Plan Commission to decide who would be the best person to assist in development.

Trustee Willing reiterated his concern with the school study, and asks if he votes yes to this study, will the school study be on the next agenda. He was not able to secure an affirmative answer, so voted against the study out of principal.

Motion by Trustee Dobbs to adopt Resolution 2017-111 Accepting A Proposal From Foth Infrastructure & Environment, LLC For I-94 And Douglas Avenue Corridor Studies but to strike out any of the Douglas Avenue study at this time. Seconded by Trustee Wishau. Motion carried, 6/1.

8P - Resolution 2017-112 – Resolution Appointing Members To The Sex Offender Residency Board Established By Section 11-2-16 Of The Code Of Ordinances For The Village Of Caledonia

Section 11-2-16(g) required the Board to appoint three citizen members and one alternate to the Sex Offender Residency Board in accordance with the Ordinance. The Board shall be appointed as follows:

Ted Schlitz – staggered term ending the last Monday in April, 2018
Danny Dragic - staggered term ending the last Monday in April, 2019
Fran Petrick - staggered term ending the last Monday in April, 2020
Mark DeCheck – as Alternate staggered term ending the last Monday in April, 2020.

President Bradley stated that there has been someone who has shown interest in being an additional alternate. Attorney Ekes, said the Ordinance only allows one alternate, but we could go back to amend the Ordinance to add the additional alternate.

Trustee Wanggaard was concerned about the term ending dates, Attorney Ekes was concerned that the language of the Ordinance might not match up with the process. It was decided to be readdressed by the License and Legislative Committee.

Motion by Trustee Wanggaard to adopt Resolution 2017-112 Appointing Members To The Sex Offender Residency Board Established By Section 11-2-16 Of The Code Of Ordinances For The Village Of Caledonia. Seconded by Trustee Benkowski. Motion carried.

The staggered terms end dates will be reviewed to line up with the current Commission and Committee term end dates.

8Q - Resolution 2017-113 – Resolution Of The Village Board Of The Village Of Caledonia Approving The Sale By The Village Of A Parcel Of Land With Parcel No. 104-04-23-18-300-190, 6156 Douglas Avenue Known As The East Side Community Center, And A Parcel Of Land Adjacent Thereto Known As Woodland Park With Parcel No. 104-04-23-18-122-010 And Reserving A Portion Of The Land On The New Village Hall Site For Parkland To Be Attached To Crawford Park

The East Side Community Center shall be sold to Richard and Bozena Konecko for \$225,000 subject to negotiated terms conditions, selling the property as is and including a deed restriction restricting the Woodland Park parcel from further development, dumping or division except to allow for the possibility of the Woodland Park parcel to be divided by lot line adjustment to an adjacent property owner, but would still be restricted from development.

8.266 acres of the new Village Hall parcel shall be reserved for future parkland with the intention that it be attached to Crawford Park.

Motion by Trustee Willing to adopt Resolution 2017-113 Approving The Sale By The Village Of A Parcel Of Land With Parcel No. 104-04-23-18-300-190, 6156 Douglas Avenue Known As The East Side Community Center, And A Parcel Of Land Adjacent Thereto Known As Woodland Park With Parcel No. 104-04-23-18-122-010 And Reserving A Portion Of The Land On The New Village Hall Site For Parkland To Be Attached To Crawford Park. Seconded by Trustee Benkowski. Motion carried.

Trustee Dobbs wanted to ensure that the current buyer is aware of the current conditions. Attorney Ekes confirmed that he is aware and has also ran Conditional Use through the Plan Commission and the Board.

9 – New Business

9A - Variance request for Oversized Detached Structure/Garage at 3303 3-Mile Road

Two calls were received. There was a question regarding height and storage of the owner's dump truck. No opposition was received. Applicant was present and agreed to the conditions.

Motion by Trustee Trentadue to approve a request to construct a 30' x 60' oversized structure/garage for a total of 1,800 sq. ft. at 3303 3 Mile Road subject to conditions outlined in memorandum from Village Engineer dated October 5, 2017. Seconded by Trustee Benkowski. Motion carried.

Trustee Benkowski asked how we monitor the use and conditions of these structures. They are complaint driven and are fielded by the Administration office of Racine County.

9B - Variance request for Oversized Detached Structure/Metal Carport at 5835 Bel Mar Avenue

One call was received. This person was also present and asked where the structure was going on the property. He had no objection.

Motion by Trustee Benkowski to approve the request to construct a 24'x 40.50' oversized detached structure/metal carport for a total of 972 sq. ft. at 5835 Bel Mar Avenue subject to conditions outlined in memorandum by Village Engineer dated October 5, 2017. Seconded by Trustee Trentadue. Motion carried.

9C - Variance request for Oversized Detached Structure/Pole Barn at 6431 Northwestern Avenue

One call was received regarding concerns with businesses and noise but no objections were received. Applicant was present and agreed to conditions.

Motion by Trustee Benkowski to approve the request to construct a 30' x 56' oversized detached structure/pole barn for a total of 1,680 sq. ft. at 6431 Northwestern Avenue subject to conditions outline in memorandum from Village Engineer dated October 6, 2017. Seconded by Trustee Wanggaard. Motion carried.

10 - Report from Village Administrator

The RFP for the Highway Dept. is finalized.

11 - Adjournment

Motion by Trustee Willing to adjourn. Seconded by Trustee Wanggaard. Motion carried.

Meeting adjourned at 8:22 p.m.

Respectfully submitted,

Karie Torkilsen
Village Clerk