

**Village of Caledonia Utility District
Commissioners Meeting
December 6, 2017**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, December 6, 2017, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by Howard Stacey, President, at 6:00 pm.

1. Roll Call

Those present were Howard Stacey, President, Harry Garnette, Secretary, Mike Pirk, Mark Brigman, Lee Wishau, Dave Ruffalo and Bill Infusino Commissioners. Also present were Andy Schultz, representing Foth Infrastructure and Environment LLC, John Bjelajac, Legal Counsel, Toni Muise, Village, Human Resource Director, Tony Bunkelman, Village Engineer, and Robert J. Lui, Utility District, General Manager.

2. Communications and Announcements

a. Due to the New Year's Holiday and the Village Board rescheduling their January 1st meeting, on January 3rd, the Commission moved their regular January meeting to January 10th.

3. Approval of Minutes

a. Upon a motion by Garnette and seconded by Infusino the Commission approved the minutes from the Utility District's previous regular meeting held November 1, 2017,. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

4 Approval of O&M Bills

a. Upon a motion by Garnette and seconded by Infusino the Commission approved payment of O&M Bills listed under checks #8662 through #8701 totaling \$155,925.60. Motion Carried.

5. Project Updates

a. Lui informed the Commission that the Hwy K / V lift station, contractor will be replacing the 3 position switch to a 2 position switch on the HVAC unit this week. The fence installation was completed on Monday of this week.

b. Lui reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to Carol Drive, has completed the punchlist items. Bjelajac updated the Commission on the legal status of the project.

c. Lui reported the contractor, A.W. Oakes for the sewer and water extension from Carol Drive to 1-94, is working on punchlist items and final contract documents.

d. Lui updated the Commission on the DeBack Lane, Sewer and Water extension project. The contractor, is working on punchlist items and final contract documents.

e. Lui had nothing new to report on the Jellystone expansion or lift station upgrade. We have not yet received any data from Jellystone.

Lui presented a request from the owner of 8538 Hwy 38, requesting the ability to connect to the proposed new watermain that is to be installed on Hwy 38, for the Jellystone project. Several options were discussed, Stacey explained how this request impacts the current land use plan, zoning, rural area. Following a lengthy

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discussion a motion was made by Garnette and seconded by Infusino to forward this request to the Village Board with no recommendation. Motion Carried.

f. Lui informed the Commission, the contracts for the Caddy Lane watermain relay are at the contractor, Wanasek Corp. Wanasek's tentative schedule is to begin the project in March 2018.

g. Schultz updated the Commission on the Riverbend Lift Station, Safety Site. He explained under the current pump status, in the lift station, the discharge amount can be increased more than 50% with the installation of a second forcemain from the station. With the second forcemain, Caledonia would remain within the discharge amounts of the Sewer Agreement with the City of Racine. The Commission asked Schultz to report back with cost estimates for the second forcemain.

h. Lui updated the Commission on the water tower repainting projects. The contractor, OSSEO Construction, has requested an additional \$684 to cover the insurance cost of the Change Order (C.O.) for the 7 Mile Road Tower. Ruffalo felt that should have been included with the C.O., he questioned the language in the C.O., Schultz indicated the language was not in the C.O.. Following discussion a motion was made by Infusino and seconded by Garnette to approve the \$684 insurance payment. Motion Carried.

i. Wishau updated the Commission on the reorganization of the Utility District and Storm Water District. He indicated the new commissioners will be in place for the January, 2018, Utility District Meeting.

j. Lui reported, per a request from Ms. Helen Johnson the lift station generator building site has been restacked. The maps have been revised to show the new generator location, Lui forwarded the revisions to Ms. Johnson, awaiting her feedback.

k. Lui informed the Commission that the new water rates for the Utility District went into effect on December 6, 2017. The increase was 4%.

6. Bjelajac updated and reviewed the July 2017, "Agreement for Wastewater Transmission Charges" with the Village of Mt. Pleasant. He explained this agreement is for the new Hwy K / V lift station that recently went in service. The costs outlined in the agreement are based on the lineal footage of pipe that Caledonia uses, in Mt. Pleasant, to get sewage to the Racine Wastewater Treatment Plant and pipe sizes. Bjelajac asked Foth to verify the footages used in the agreement. Bjelajac answered questions from the Commission. Following discussion a motion was made by Garnette and seconded by Infusino to approve the agreement, once the footages are verified by Foth. Motion Carried.

7. Schultz briefly updated the Commission on the Water Demand Study recently reviewed by Foth and prepared by the City of Racine. Bjelajac reported that staff has met several times to verify the accuracy of the study. Foth outlined several areas where Racine needs to clarify the numbers used for Caledonia demands. Foth to due a presentation to the Village Board on the study.

8. Lui presented a request, dated December 1, 2017, from Stack Real Estate, requesting the Utility District look into the possibility of extending gravity sanitary sewer to the S.E. corner of Golf Road / Hwy V. The Commission discussed many options for the extension. Bjelajac explained his experiences with the request.

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Following a lengthy discussion a motion was made by Infusino and seconded by Wishau to lay over this item. Motion Carried.

9. Toni Muise updated the Commission on filling the vacant Utility District Operator position with an Operator Apprentice. She explained under the grade scale the Apprentice would remain an Apprentice for 3 years, then move to an Operator. The Apprentice position would start at \$19.88 / Hr. Muise answered questions from the Commission. She indicated the job ad will go to the Racine Journal later this week, with all applications being turned into Bob Lui.

Muise presented the Commission with the revised Job Description for the Utility District Operator. She will be working to have all current Utility District Operators sign off on the revised job description.

10. Bjelajac presented the Commission with an easement that was provided by a Developer, looking to develop the parcel of land that currently houses the Wind Point School. Lui reported the current Sanitary Sewer from the school goes through an easement, north to 4 Mile Road. In the current easement agreement, between the Village of Wind Point and Racine Unified, the said pipe is classified as a “lateral”, under the current Utility District Ordinances, we only allow 1 connection per lateral. The Developer is looking to Raze the school and construct numerous multi family buildings on the 13 acre parcel. Bjelajac outlined the changes needed in a new easement agreement. Bjelajac and Lui will forward the changes to the developer to be incorporated into a new easement agreement.

11. Adjournment

Upon a motion by Brigman and seconded by Infusino the Commission voted to adjourn the regular meeting at 8:00pm. Motion Carried.

Robert J. Lui, General Manager,
Caledonia Utility District

