

**Village of Caledonia Utility District  
Commissioners Meeting  
October 11, 2017**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, October 11, 2017, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by Howard Stacey, President, at 6:00 pm.

**1. Roll Call**

Those present were Howard Stacey, President, Harry Garnette, Secretary, Mike Pirk, Mark Brigman, Lee Wishau and Dave Ruffalo Commissioners. Bill Infusino, being excused. Also present were Kevin Wanggaard, Village Trustee and Robert J. Lui, Utility District, General Manager.

**2. There was no CLOSED SESSION meeting held, as posted.** No vote was taken to enter into CLOSED SESSION to discuss a specific personnel, qualifications, and licensure matter involving a specific employee, pursuant to Wis. Stat. 19.85(1) (c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility"

**3.** The Commission reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the items discussed during the CLOSED SESSION and move to the remaining items on the agenda.

**4. Action Taken**

**5. Communications and Announcements**

Lui thanked the Commission for the plant at his mother's recent funeral.

**6. Approval of Minutes**

**a.** Upon a motion by Garnette and seconded by Wishau the Commission approved the minutes from the Utility District's previous regular meeting held September 13, 2017, and special meeting held September 20, 2017. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

**7. Approval of O&M Bills**

**a.** Upon a motion by Garnette and seconded by Brigman the Commission approved payment of O&M Bills listed under checks #8591 through #8629 totaling \$813,952.13. Motion Carried.

**8. Project Updates**

**a.** Lui informed the Commission that the Hwy K / V lift station, contractor is working on the punchlist items from the State inspection. One of the items on the punchlist is the slope of the concrete pad on the north side of the building where the HVAC sets. The legs on the HVAC Unit will be cut and shorten to allow for the slab to be remudjacked to get proper slope away from the building.

**b.** Lui updated the Commission on the Hwy V Water Extension / Forcemain project. The watermain is now active and in service, the contractor has completed all the punchlist items.

Following discussion a motion was made by Garnette and seconded by Brigman to make the final payment of \$45,000 to the contractor, AW Oakes and accept the project. Motion Carried.

**Village of Caledonia Utility District  
Commissioners Meeting  
October 11, 2017  
Page 2**

**c.** Lui reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to Carol Drive, is working on punchlist items. Elaine Ekes, the Village attorney, is working on the final project documents.

**d.** Lui reported the contractor, A.W. Oakes for the sewer and water extension from Carol Drive to 1-94, is working on punchlist items.

**e.** Lui updated the Commission on the DeBack Lane, Sewer and Water extension project. The contractor, is working on punchlist items.

**f.** Lui updated the Commission on the Caddy Vista sewer and water improvements. Lui reported, we have not yet received any flow data from Jellystone.

There is no update on the sewer agreement with the City of Oak creek. Waiting for a DRAFT from Oak Creek.

**g.** Lui informed the Commission that the Caddy Lane watermain relay project will be out to bid next week. Bid opening scheduled for October 31, 2017.

**h.** Lui reported the flow meter at the Riverbend Lift Station was recently calibrated. Foth is verifying their flow data to the calibrated meter, also reviewing the flow history that was collected.

**i.** Lui updated the Commission on the water tower repainting projects. The contractor, OSSEO Construction, has completed the Storage Drive Water Tower, it was put back in service today. The 7 Mile Road Tower, was back in service 2 weeks ago.

**j.** Lui presented the Commission with a document dated September 28, 2017, from the City of Racine, informing Caledonia that the Caledonia Sanitary Sewer Treatment charges for 2018 will drop .2%.

**k.** Kevin Wanggaard updated the Commission on the reorganization that is underway within the Village. He indicated the "Charter Ordinance", is being updated to reflect the reorganization. Once the "Charter" is completed there is a 60 day period for the Public Hearing, the earliest the reorganization could take affect is January 1, 2018.

**l.** Lui and Stacey updated the Commission on the Lighthouse Drive lift station upgrades. Had a meeting this week with the Johnson representatives to explain the project. Lui is providing pictures and sites, the District currently utilizes generator / control buildings, such as proposed for this site. Foth is preparing a legal description for the same, Foth will be staking the location of the building for the Johnson's.

**9.** Lui and Stacey updated the Commission on a concern from Tom Christensen, Village Administrator regarding how late charges are applied to Utility Bills. Lui explained how PSC regulates the charge structure on the water side. The policy is being questioned by the resident at 3210 Valleyforge Street where he received his 3<sup>rd</sup> quarter bill with a \$7.49 late charge. Christensen feels if someone has a good track record

**Village of Caledonia Utility District  
Commissioners Meeting  
October 11, 2017  
Page 3**

of paying on time, that some compensation should be granted. Following a lengthy discussion the Commission felt the policy in place is very good and meets the requirements of the PSC. Stacey to discuss with Christensen.

**10. Adjournment**

Upon a motion by Pirk and seconded by Brigman the Commission voted to adjourn the regular meeting at 7:00pm. Motion Carried.

Robert J. Lui, General Manager,  
Caledonia Utility District