

**Village of Caledonia Utility District
Commissioners Meeting
September 13, 2017**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, September 13, 2017, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by Howard Stacey, President, at 6:00 pm.

1. Roll Call

Those present were Howard Stacey, President, Harry Garnette, Secretary, Mike Pirk, Mark Brigman, Lee Wishau and Bill Infusino Commissioners. Dave Ruffalo, being excused. Also present were Andy Schultz, representing Foth Infrastructure and Environment and Robert J. Lui, Utility District, General Manager.

2. There was no CLOSED SESSION meeting held, as posted. No vote was taken to enter into CLOSED SESSION to discuss a specific personnel, qualifications, and licensure matter involving a specific employee, pursuant to Wis. Stat. 19.85(1) (c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility"

3. The Commission reserves the right to RECONVENE INTO OPEN SESSION to take possible action on the items discussed during the CLOSED SESSION and move to the remaining items on the agenda.

4. Action Taken

5. Communications and Announcements

The Commission set a September 20, 2017, 6:00pm meeting to review and discuss the Utility District 2018, Operating Budget. Staff will review the budget prior to the meeting. .

6. Approval of Minutes

a. Upon a motion by Garnette and seconded by Pirk the Commission approved the minutes from the Utility District's previous regular meeting held August 9, 2017. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

7. Approval of O&M Bills

a. Upon a motion by Garnette and seconded by Wishau the Commission approved payment of O&M Bills listed under checks #8556 through #8590 totaling \$403,750.61. Motion Carried.

8. Project Updates

a. Lui informed the Commission that the Hwy K / V lift station, contractor is working on the punchlist items from the State inspection. One of the items on the punchlist is the slope of the concrete pad on the north side of the building where the HVAC sets. That pad will be mud jacked prior to the fence being installed.

b. Lui updated the Commission on the Hwy V Water Extension / Forcemain project. The watermain is now active and in service, the contractor is working on punchlist items. The drain tile on Hwy V has been excavated and repaired, Racine County representatives were on site to observe and approve. There is a remaining issue with the tile that appears to be on private property and not related to the project.

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- c. Lui reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to Carol Drive, is working on punchlist items. A walk through with Racine County is scheduled for this Friday at 7:30am. Elaine Ekes, the Village attorney, is working on the final project documents
- d. Lui reported the contractor, A.W. Oakes for the sewer and water extension from Carol Drive to 1-94, is working on punchlist items.
- e. Lui updated the Commission on the DeBack Lane, Sewer and Water extension project. The contractor, is working on punchlist items and adjusting the sanitary sewer manholes.
- f. Lui updated the Commission on the Caddy Vista sewer and water improvements. Lui reported, we have not yet received any flow data from Jellystone and may want to consider doing the Caddy Lane watermain relay separate from the Jellystone project. The commission asked Schultz what the cost difference would be? Schultz thought mainly the mobilization costs. Following discussion a motion was made by Garnette and seconded by Brigman to move forward with the Caddy Lane / Pastel Place watermain relay portion of the project and revisit the Jellystone project when Jellystone provides the needed documents. Motion Carried.

There is no update on the sewer agreement with the City of Oak creek. Waiting for a DRAFT from Oak Creek.

- g. Lui informed the Commission that the Drainage District, will be approving their portion of the Ivy Lane watermain relay / sewer rehab project tonight. The project will be on the next Village Board agenda for their approval. The contractor, Globe Contractors has indicated they will hold off until February or March 2018, to start the project.
- h. Lui reported the flow meter at the Riverbend Lift Station was recently calibrated. Foth is verifying their flow data to the calibrated meter, also reviewing the flow history that was collected. Schultz explained the effects a second forcemain would have on the station.
- i. Lui updated the Commission on the water tower repainting projects. The contractor, OSSEO Construction, has completed the Storage Drive Water Tower, the 7 Mile Road Tower, should be completed this week, safe samples should be collected next week at the 7 Mile Road tower and the tower back in service the following week. The Commission deferred action on Change Order #1.
- j. Lui informed the Commission that the City of Racine had their Public Hearing on their water rate case last week. Caledonia is waiting for the rate order so we can submit the PWAC to increase our rates, approximately 4% per Ehlers. The new prorated Caledonia rates will be reflected in the 4th quarter billing.
- k. Wishau informed the Commission of the reorganization that is underway within the Village. He explained the proposed changes that will occur in the Hwy Department, Engineering, Building and Utility District. He referenced a flow chart that was recently approved by the Village Board. He also mentioned how the current Commission's will change with the combining of the Stormwater District. Elaine Ekes is working on revising the Charter Ordinance.

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l. Schultz presented 2 maps showing area that would need to be acquired to accommodate a stationary generator at the Lighthouse Drive lift station site. Following discussion the Commission directed Foth and Lui to meet with the property owner and begin the acquisition process for the easterly area, behind the current lift station.

m. Lui informed the Commission of 3 waterbreaks that occurred on 7 Mile Road, just west of Michna Road, this week. Lui indicated this is the 4th waterbreak this year on the same segment of watermain, between the RR tracks and Michna Road. Lui explained the history of problems that Crestview had shortly after the watermain was installed, 19 years ago. Lui pointed out in photos passed around that the 4 waterbreaks this year have all occurred in the same location on the pipe, 6” from the bell, on the male end of the pipe. Following discussion the Commission asked Foth to look into possible causes and report back to the Commission.

9. Lui presented the Commission with a September 1, 2017, document from Ehlers Investment Partners, indicating their proposed rate changes for 2018. Following a lengthy discussion Wishau indicated he would discuss this with the Village President. The Commission deferred action on this item.

10. Adjournment

Upon a motion by Brigman and seconded by Garnette the Commission voted to adjourn the regular meeting at 7:45pm. Motion Carried.

Robert J. Lui, General Manager,
Caledonia Utility District