

**Village of Caledonia Utility District  
Commissioners Meeting  
August 9, 2017**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, August 9, 2017, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by Howard Stacey, President, at 6:00 pm.

**1. Roll Call**

Those present were Howard Stacey, President, Harry Garnette, Secretary, Dave Ruffalo, Mike Pirk, Bill Infusino, and Mark Brigman, Commissioner Lee Wishau being excused. Also present were Toni Muise and Tom Christensen, Village of Caledonia, and Robert J. Lui, Utility District, General Manager.

2. Upon a motion by Infusino and seconded by Pirk the Commission voted to go into CLOSED SESSION to discuss a specific personnel, qualifications, and licensure matter involving a specific employee, pursuant to Wis. Stat. 19.85(1) (c), “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” President Stacey called for a roll call vote. The vote was recorded as follows.

Infusino – Aye	Ruffalo – Aye
Brigman – Aye	Pirk – Aye
Garnette – Aye	Stacey – Aye

Motion Carried.

The Commission discussed an incident in which the Caledonia Police Department and a Utility District Operator, were recently involved in.

3. Upon a motion by Brigman and seconded by Infusino the Commission voted to RECONVENE INTO OPEN SESSION to take possible action on the items discussed during the CLOSED SESSION and move to the remaining items on the agenda.

**4. Action Taken**

No action was taken on the item discussed in closed session.

**5. Communications and Announcements**

Manager Lui informed the Commission that the September and October 2017, Utility District meetings will be held on the second Wednesday of each month, due to a schedule conflict with Commissioner Wishau.

**6. Approval of Minutes**

a. Upon a motion by Infusino and seconded by Garnette the Commission approved the minutes from the Utility District’s previous regular meeting held July 12, 2017. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

**7. Approval of O&M Bills**

a. Upon a motion by Garnette and seconded by Infusino the Commission approved payment of O&M Bills listed under checks #8513 through #8555 totaling \$1,102,264.73. Motion Carried.

**8. Project Updates**

**Village of Caledonia Utility District  
Commissioners Meeting  
August 9, 2017  
Page 2**

**a.** Lui informed the Commission that the Hwy K / V lift station, contractor is working on the punchlist items from the State inspection. One of the items on the punchlist is the slope of the concrete pad on the north side of the building where the HVAC sets. That pad will be mud jacked prior to the fence being installed.

**b.** Lui updated the Commission on the Hwy V Water Extension / Forcemain project. The watermain is now active and in service, the contractor is working on punchlist items. Racine County is requiring the contractor, AW Oakes to excavate and repair the drainage tile on Hwy V, south of Kraut Road. The Commission directed Foth to send the contractor a letter stating the tile shall be repaired by the end of August 2017. This issue has been outstanding for several months.

**c.** Lui reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to Carol Drive, is working on punchlist items. Racine County is requesting a final walkthrough of the project, prior to final payment being made to the contractor.

**d.** Lui reported the contractor, A.W. Oakes for the sewer and water extension from Carol Drive to 1-94, is working on punchlist items. The sewermain has been completed and tested.

**e.** Lui updated the Commission on the DeBack Lane, Sewer and Water extension project. The contractor, is working on punchlist items.

**f.** Lui updated the Commission on the Caddy Vista sewer and water improvements. Lui indicated we should be receiving final flow data from Jellystone by the end of August.

There is no update on the sewer agreement with the City of Oak creek. Waiting for a DRAFT from Oak Creek.

**g.** Lui presented the Commission with the bid opening results for the Ivy Lane Watermain Relay / Sewer Rehab Project. Following discussion a motion was made by Brigman and seconded by Garnette to approve the low bid submitted by Globe Contractors in the amount of \$1,281,836.00. Motion Carried. Lui will verify with Tom Christensen, if this project will go to the Village Board for their approval.

**h.** Lui reported the flow meter at the Riverbend Lift Station was recently calibrated. Foth is verifying their flow data to the calibrated meter, also reviewing the flow history that was collected.

**i.** Lui informed the Commission the contractor, OSSEO Construction, for the repainting of the Storage Drive Water Tower and the 7 Mile Road Tower, is nearing painting completion on the Storage Drive Tower, they will then move to the 7 Mile Tower.

**j.** Lui informed the Commission that the City of Racine has been asked, by the PSC to review their Cost of Service Study (COSS) that was included in their water rate application. Racine has a tentative Public Hearing on the said rate application, August 29, 2017. Jon Cameron, of Ehlers and Associates projects under the current rate application, Caledonia's water rates will increase approximately 3-4% with the blended rate. Lui requested the Commission immediately move forward with a Purchase Water Adjustment Clause, (PWAC) once the new rate order is completed, by PSC. Following discussion, a motion was made by

**Village of Caledonia Utility District  
Commissioners Meeting  
August 9, 2017  
Page 3**

Garnette and seconded by Infusino to have Ehlers file the PWAC for Caledonia, immediately following the new rate order. Motion Carried.

**k.** Lui informed the Commission that the turbo on the Hoods Creek lift station generator needs to be replaced. Once the turbo is replaced, Cummins can complete the load bank test to determine if anything else needs to be addressed, other than the radiator.

**9.** Lui presented the Commission with a communication, dated August 2, 2017, from Foth, to the City of Racine, requesting Racine begin the process on a new Facility Plan for the regional area of the Racine Wastewater Treatment Plant. Following discussion a motion was made by Infusino and seconded by Brigman to send the August 2, 2017 communication to Racine, as presented. Motion Carried.

**10.** Rick Kutch of Gordon Maier presented the Commission with the second quarter 2017, financial statements, the statements compared 2016 to date with 2017. Kutch and Lui answered questions from the Commission. The Commission thanked Kutch for the presentation.

**11.** John Cameron presented the Commission with the projected 2017, borrowing needs for the Utility District. Cameron, indicated the needs presented follow the Commission approved CIP Plan for the District. The plan presented covers 2017 & 2018, with \$700,000 of the \$7,000,000 borrowing using cash on hand. The borrowing presented would be included with the Village's 2017 borrowing. Lui questioned the effect on the rates for both sewer and water. Cameron indicated there are no sewer rate increases projected with this borrowing, the water rates would be determined by what Racine and Oak Creek do. Following discussion a motion was made by Infusino and seconded by Pirk to approve the Utility District's 2017 & 2018 borrowing, as presented. Motion Carried.

**12.** Stacey informed the Commission of recent concerns he has had with bank transactions, and the inability to get them done with the current Utility District bank, Tri City. He explained he has requested presentations from Johnson Bank and BMO. He informed the Commission that Commissioner Garnette, Manager Lui and himself have met with representatives from Johnson Bank. BMO has NOT responded to Stacey's presentation request. Stacey was very impressed with what Johnson Bank has to offer. Following discussion a motion was made by Garnette and seconded by Ruffalo to have Stacey move forward with switching the Utility District banking services to Johnson Bank. Motion Carried.

**13. Adjournment**

Upon a motion by Brigman and seconded by Pirk the Commission voted to adjourn the regular meeting at 8:00pm. Motion Carried.

Robert J. Lui, General Manager,  
Caledonia Utility District

