

**Village of Caledonia Utility District
Commissioners Meeting
May 10, 2017**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, May 10, 2017, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by Howard Stacey, President, at 6:00 pm.

1. Roll Call

Those present were Howard Stacey, President, Harry Garnette, Secretary, Dave Ruffalo, Mike Pirk, Bill Infusino and Mark Brigman, Commissioners. Lee Wishau, excused. Also present were Tom Ludwig, consulting engineer representing Foth Infrastructure and Environment LLC., and Robert J. Lui, Utility District, General Manager.

2. Communications and Announcements

Commissioner Ruffalo thanked the Commission for their thoughts and prayers on the passing of his father.

3. Approval of Minutes

a. Upon a motion by Garnette and seconded by Infusino the Commission approved the minutes from the Utility District's previous regular meeting held April 5, 2017. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

4. Approval of O&M Bills

a. Upon a motion by Garnette and seconded by Pirk the Commission approved payment of O&M Bills listed under checks #8397 through #8433 totaling \$3,659,485.18. Motion Carried.

5. Project Updates

a. Ludwig updated the Commission on the Hwy K / V lift station. Final inspections are being scheduled, working on punchlist items. State inspections are tentatively scheduled for next week.

b. Lui updated the Commission on the Hwy V Water Extension / Forcemain project. The contractor is working on punchlist items, waiting for drier weather to expose the tile on Hwy V that Racine County indicates is not working.

c. Ludwig reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to Carol Drive, is working on final testing, punchlist items and investigating the excessive amount of I&I in the sanitary sewer.

d. Lui updated the Commission on the sewer and water extension from Carol Drive to 1-94. The contractor is working on punchlist items, restoration and relocating the water service at Pilot gas station.

e. Lui updated the Commission on the DeBack Lane, Sewer and Water extension project. The contractor has completed the pressure testing on the sewer and watermains, collecting water samples for testing, had a bad sample last week, continuing watermain flushing. The final segment of directional bored watermain will be completed next week.

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f. Lui and Ludwig updated the Commission on the Caddy Vista sewer and water improvements. Foth on site today gathering information for the lift station, looking at sewermain easement options. Design is in progress. Lui mentioned to the Commission the agreement that was done with the former Caddy Vista Sanitary District in the early 1980's. he recommended meeting with Oak Creek on the agreement and the expansion that will be taken place. The Commission asked Lui to schedule the meeting, Ludwig and Stacey will attend.

g. Ludwig updated the Commission on the Caddy Lane / Ivy Lane watermain project. Plans are 90% complete, reviewing the sewer televising report, bid in late summer 2017.

h. Ludwig reported they are reviewing the flow data from the Riverbend Lift Station for the safety site. They are also reviewing the flow data from the flow meters that are installed within the system, near the lift station.

i. Lui informed the Commission the contractor, OSSEO Construction, for the Storage Drive Water Tower Repainting will be mobilizing next week, work to begin May 15, 2017. Lui informed the Commission that a notice was sent to all the property owners within the Industrial Park of the Water Tower Repainting Project. Lui presented the Commission with an e-mail request from OSSEO, dated May 1, 2017, requesting additional days, Saturdays, Sundays and Holidays, not extended hours during the day. Following discussion a motion was made by Infusino and seconded by Brigman to approve OSSEO'S request as presented. Motion Carried.

j. The Commission discussed options for the dirt/mold removal from the 7 Mile Road Water Tower. The Commission also discussed repainting the lower half of the tower with a darker color. Following discussion the Commission asked Foth to get a quote for cleaning and repainting the lower half of the 7 Mile Road Tower. Lui suggested getting a quote from OSSEO Construction, they are currently repainting the Storage Drive Tower. Commission concurred.

k. Lui presented the Commission with Assembly Bill 78. Stacey explained the bill that is before congress and how it relates to lead water services. Stacey reviewed the response from Caledonia, prepared by John Bjelajac on the same. Caledonia is in favor of the lead service replacement, however: the cost for these replacements should NOT be part of the Wholesale Rate payers. Tom Christensen sent the Caledonia response to all affected parties.

l. Lui informed the Commission on the increased amount of data required in the 2016 Compliance Maintenance Annual Report (CMAR). He attended a seminar two weeks ago on the changes made to the report. Lui will have the report at next month's meeting for Commission consideration.

m. Lui presented the Commission with a chart that was distributed at last month's Racine Wastewater Commission meeting. The chart indicates the flows, by municipality, that were discharged into the Racine Wastewater Plant, during the month's of March and April 2017. These months recorded higher than normal amounts of rainfall. Lui pointed out that Caledonia peaked at 70% of Caledonia's capacity, while Racine and Mt. Pleasant exceeded their amounts at various locations, during this period. The Commission thanked Lui for the data.

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6. Rick Kutch of Gordon Maier, presented the Commission with the 1st quarter 2017, financial statements. Kutch reviewed the statements with the Commission. Following the presentation the commission asked Kutch, for the second quarter presentation, include the prior year's actuals, to be able to compare.

7. Jacob Lenell and Jordan Boehm of Clifton Larsen presented the Commission with the Utility District's 2016 audit report. Lenell reported a very good year for both the sewer and water, a clean audit, with NO significant deficiencies, and NO material issues..He reported that staff was very helpful and cooperative. He answered questions from the Commission. Following discussion a motion was made by Garnette and seconded by Brigman to approve the Utility District's 2016 audit as presented. Motion Carried.

8. Jon Cameron of Ehlers and Associates was present to update the Commission on the City of Racine Water Rate Case that is before the Public Service Commission. (PSC) He explained Racine's history in water sales and their projected sales for the upcoming years. Racine has not yet filed their Cost of Service Study (COSS) for the rate application. Cameron recommended that Caledonia, at a minimum, review their rates and how the current rates cover the projected 2017 Utility District bonding.

Following discussion a motion was made by Garnette and seconded by Infusino to approve Ehlers to review the Utility District water rates in comparison to the 2017 bonding and prepare a preliminary rate application, at a cost not to exceed \$4,000. Motion Carried.

9. Adjournment

Upon a motion by Infusino and seconded by Brigman the Commission voted to adjourn the regular meeting at 7:45pm. Motion Carried.

Robert J. Lui, General Manager
Caledonia Utility District