

**Village of Caledonia Utility District  
Commissioners Meeting  
April 5, 2017**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, April 5, 2017, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by Howard Stacey, President, at 6:00 pm.

**1. Roll Call**

Those present were Howard Stacey, President, Harry Garnette, Secretary, Dave Ruffalo, Mike Pirk, Lee Wishau, Bill Infusino and Mark Brigman, Commissioners. Also present were Tom Ludwig, consulting engineer representing Foth Infrastructure and Environment LLC., and Robert J. Lui, Utility District, General Manager.

**2. Communications and Announcements**

Lui informed the Commission that Rick Kutch and himself have completed the Utility District's 2016, PSC Report, and are working with the auditors on the 2016, Utility District audit.

Lui requested the Commission move the May 2017, meeting to May 10, 2017, this would allow the auditors extra time to complete the audit prior to their presentation. Commission concurred with moving the May meeting.

**3. Approval of Minutes**

a. Upon a motion by Garnette and seconded by Infusino the Commission approved the minutes from the Utility District's previous regular meeting held March 1, 2017, and a special meeting held March 8, 2017. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

**4. Approval of O&M Bills**

a. Upon a motion by Garnette and seconded by Infusino the Commission approved payment of O&M Bills listed under checks #8349 through #8396 totaling \$781,742.69. Motion Carried.

**5. Project Updates**

a. Ludwig updated the Commission on the Hwy K / V lift station. Pump start up is tentatively scheduled for this Friday.

Lui presented the Commission with Change Order (C.O.) #6 for the same project. Lui explained the C.O., essentially it moves the project completion date to April 28, 2017. Following discussion a motion was made by Brigman and seconded by Infusino to approve C.O. # 6 as presented. Motion Carried.

b. Ludwig updated the Commission on the Hwy V Water Extension / Forcemain project. He indicated the contractor is working on restoration and punchlist items.

Lui presented the Commission with Change Order #4 for the same project. Lui explained the C.O. which consists of an additional cost of \$4,920 to expose a drain tile on Hwy V for Racine County to verify the tile condition. Also, in the C.O. is a contract extension to April 28, 2017. Following discussion a motion was made by Garnette and seconded by Wishau to approve C.O. #4 as presented. Motion Carried.

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c. Ludwig reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to Carol Drive, is working a watermain testing, once all the testing is complete Merryman will begin the water services.

Lui presented the Commission with Change Order #3 (C.O.) for the same project. The C.O. extends the contract completion until April 28, 2017. Following discussion a motion was made by Garnette and seconded by Brigman to approve C.O. #3 as presented. Motion Carried.

d. Ludwig updated the Commission on the sewer and water extension from Carol Drive to 1-94. He indicated the contractor will complete the watermain today. Testing will immediately follow once the Hwy K contractor has safe samples.

Lui presented the Commission with Change Order #1 for the same project. The C.O. extends the contract completion until April 28, 2017. Following discussion a motion was made by Garnette and seconded by Brigman to approve C.O. #1 as presented. Motion Carried.

e. Lui updated the Commission on the DeBack Lane, Sewer and Water extension project. Contracts are being signed, construction to begin once all the documents are complete.

Lui presented the Commission with Change Order #1 for the same project. The C.O. extends the project completion to June 9, 2017. Following discussion a motion was made by Garnette and seconded by Pirk to approve C.O. #1 as presented. Motion Carried.

f. Lui updated the Commission on the progress of the 2017, sewer televising. GreenBay Pipe will be starting the televising next week on the areas where the Village has plans for road improvements. From there they will go to the 2017, sewer cleaning area.

g. Ludwig updated the Commission on the Caddy Lane / Ivy Lane watermain project. He indicated the project is currently being designed. Bid in summer 2017.

h. Ludwig reported they are reviewing the flow data from the Riverbend Lift Station for the safety site. They are also reviewing the flow data from the flow meters that are installed within the system, near the lift station.

i. Lui informed the Commission the contracts for the Storage Drive water tower repainting are with the contractor, OSSEO Construction, also waiting for a copy of their insurance documents.

j. Ludwig presented the Commission dated April 5, 2017, outlining their review of the Oak Creek water plant expansion project projections. He explained the demands presented to Oak Creek a year ago are reflected in Oak Creeks report. The remainder of the information that affects Caledonia is unchanged from what was provided earlier.

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**k.** Lui informed the Commission, at the last Racine Water Utility meeting, Racine approved an increase of 5 % or \$173 to their Residential Equivalent Connection, (REC) fee. This increase will take effect immediately. Lui explained how this increase will affect the Caledonia water rates.

**6.** Lui presented an e-mail, dated, April 3, 2017, from Randy Isaacson of Jellystone Park, indicating their intention to move forward with the Caddy Vista improvements, to serve the Jellystone complex. The approval to move forward is based off the amounts provided to Jellystone, from Foth on January 4, 2017. The Commission also discussed the agreement that Caledonia has with the City of Oak Creek, to discharge into the Oak Creek system. Following discussion a motion was made by Garnette and seconded by Pirk to have Foth begin working on the improvements needed to accommodate the Jellystone expansion. Motion Carried.

**7.** Ken Herdeman of Ehlers Investment Partners, presented the Commission with a status report of how the Utility District's investments were in 2016. Herdeman, recommended the Utility District look at investing longer terms with their funds. He explained how the investments could be accessed in an emergency case, if needed. Following discussion the Commission asked Herdeman to provide options at a future meeting.

**8.** The Commission discussed the mold, dirt removal from the 7 Mile Road water tower. Lui informed the Commission the steps taken by the fire department in an attempt to wash off the mold and dirt. He also indicated the cost to hire out the washing of the tower, \$25,000. The Commission discussed painting the lower portion of the tower a darker color. Following a lengthy discussion, the Commission asked Ludwig to report back to the Commission next month with costs to repaint the lower portion of the tower.

**9.** Manager Lui presented the Commission with a second amendment to an access agreement for Verizon Wireless, dated March 22, 2017, to enter the Storage Drive water tower to inspect bracketing for the installation of antennas on the tower. Lui explained this agreement extends the time to Verizon until August 31, 2017. The previous agreement expired December 31, 2016, the remainder of the agreement has not changed. Following discussion a motion was made by Garnette and seconded by Infusino to approve the second access agreement with Verizon as presented. Motion Carried.

**10. Adjournment**

Upon a motion by Brigman and seconded by Infusino the Commission voted to adjourn the regular meeting at 8:10pm. Motion Carried.

Robert J. Lui, General Manager  
Caledonia Utility District

