

**Village of Caledonia Utility District
Commissioners Meeting
February 1, 2017**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, February 1, 2017, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by Harry Garnette, Secretary, at 6:00 pm.

1. Roll Call

Those present were Harry Garnette, Secretary, Dave Ruffalo, Mike Pirk, Lee Wishau, Bill Infusino and Mark Brigman, Commissioners. Howard Stacey, President, being excused, also present were Tom Ludwig, consulting engineer representing Foth Infrastructure and Environment LLC., Rick Kutch, representing Gordon Maier, John Bjelajac, Legal Counsel and Robert J. Lui, Utility District, General Manager.

2. Communications and Announcements

Lui informed the Commission that the City of Franklin has approached the City of Racine about providing Franklin water after 2024, when Franklin's water agreement with the City of Oak Creek expires.

3. Approval of Minutes

a. Upon a motion by Infusino and seconded by Pirk the Commission approved the minutes from the Utility District's previous regular meeting held January 4, 2017. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

4. Approval of O&M Bills

a. Upon a motion by Infusino and seconded by Pirk the Commission approved payment of O&M Bills listed under checks #8276 through #8315 totaling \$1,328,618.96. Motion Carried.

5. Project Updates

a. Ludwig updated the Commission on the Hwy K / V lift station. The Electricians, and control personal are on site working on their items. Start up will be dependent on when Mt. Pleasant has their sewer and water project completed on Hwy V.

Manager Lui presented the Commission with Change Order #5 (C.O.) for the same project. He explained this is to extend the contract completion date to April 4, 2017, due to the contractor not being able to test their equipment until the sewer and water is in service on Hwy V in Mt. Pleasant. Following discussion a motion was made by Infusino and seconded by Ruffalo to approve C.O. #5 as presented. Motion Carried.

b. Manager Lui reported that Racine has indicated that water should be in the watermain on Hwy V, at the Caledonia border the end of next week.

Manager Lui presented the Commission with Change Order #3 (C.O.) for the same project, he explained the C.O. extends the contract completion to April 4, 2017. The contractor cannot complete the testing until Mt. Pleasant has water available from their Hwy V project. Following discussion a motion was made by Infusino and seconded by Pirk to approve C.O. # 3 as presented. Motion Carried.

c. Ludwig reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to Carol Drive, has completed all the pipe installation and is working on testing, additional cleaning and televising needs to be completed.

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Manager Lui presented the Commission with Change Order #2 (C.O.) for the same project. This C.O. extends the contract completion to April 4, 2017. The contractor cannot complete the needed testing until the watermain on Hwy V is in service from Mt. Pleasant. Upon a motion by Brigman and seconded by Infusino the Commission approved C.O. #2 as presented. Motion Carried.

d. Ludwig updated the Commission on the sewer and water extension from Carol Drive to 1-94. He indicated the contractor has completed the sewermain installation and will start on the watermain later this week.

e. Manager Lui reported the revised costs have been submitted to Jellystone for the sewer and water improvements needed to serve their facility. To date there has been no response from Jellystone.

Manager Lui presented the Commission with a Change Order (C.O.) from Foth in the amount of \$1,372.44 for overages on the Jellystone estimates. Ludwig explained the overages. Following discussion a motion was made by Infusino and seconded by Pirk to approve the C.O. as presented. Motion Carried.

f. Ludwig updated the Commission on the Caddy Lane / Ivy Lane Watermain Relay project. Plans are being designed, preparing a list of sewer relining areas that will be included with the project.

g. Ludwig reported flow monitoring is being done, flow history is being reviewed and the Mechanical Design has begun on the Riverbend Drive Lift Station Safety Site Project.

h. Manager Lui reported he is working with Ms. Johnson's representative to schedule a time when we can meet on site to gather sewer information and talk to her about the Lighthouse Drive lift station site.

i. Manager Lui reported the Storage Drive water tower repainting project is out to bid, with the bid opening scheduled for February 17, 2017.

6. Ludwig reported the final design for the final segment of the DeBack Industrial Park sewer and water extensions, to the East Frontage Road is complete. The bid documents are being prepared. Tom Christensen, Village Administrator will be contacting the two affected property owners, regarding the assessments for their respected properties.

7. Attorney Bjelajac updated the Commission on the Cost of Service Study (COSS) that was done by the City of Racine, for the "Kinzie Avenue" sewer project. The Commission questioned why Caledonia is being charged for a portion of the project when NO flow from Caledonia goes through the said pipe. Bjelajac indicated under the 2002 Sewer Agreement, Caledonia could at some point get a minimal reduction in the rates based on the Racine allocation of this being "Bank Capacity". After a lengthy discussion the Commission felt there should be a meeting with Racine on this.

8. Manager Lui informed the Commission that he recently received a DRAFT engineering report from the City of Oak Creek, for their revised proposed water treatment plant expansion project. Ludwig briefly explained the proposed project. Following discussion a motion was made by Brigman and seconded by

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Infusino to have Foth review the report, provide any pertinent information to the City of Franklin and report back to the Commission. Motion Carried.

9. Rick Kutch of Gordon Maier reviewed the Utility District's December 2016, financial statements with the Commission. He indicated both the Sewer and Water District's had a good 2016, mainly due to weather conditions. He explained the accounting changes that were made during the course of the year, and answered questions from the Commission and manager. The Commission was very pleased with the report and thanked Kutch for the presentation.

10. Ludwig explained a Communication, dated January 20, 2017, that was sent to the Commissioners regarding the 4 ½ Mile Road lift station forcemain. He indicated based on information he received from Nathan Plunket at Racine County, the County will be doing a road project on North Main Street within the next five years. The Commission questioned the five years vs. what they heard. The Commission asked for this item to be on a future meeting to discuss.

11. Upon a motion by Wishau and seconded by Pirk the Commission voted to enter into CLOSED SESSION, pursuant to ss. 19.85(1)(c)&(e), WI Stats., to review performance evaluation data of specific Utility District employees. Garnette, Secretary, called for a roll call vote, the Vote was recorded as follows.

Brigman – Aye	Ruffalo - Aye
Pirk – Aye	Infusino - Aye
Wishau – Aye	Garnette – Aye

Motion Carried.

The Commission discussed the evaluations completed on specific Utility District employees.

12. Upon a motion by Infusino and seconded by Brigman the Commission voted to RECONVENE INTO OPEN SESSION to take action on the items discussed during the CLOSED SESSION. Motion Carried.

No action was taken.

13. Adjournment

Upon a motion by Infusino and seconded by Pirk the Commission voted to adjourn the regular meeting at 7:50pm. Motion Carried.

Robert J. Lui, General Manager
Caledonia Utility District

