

## May 9, 2017 Park Commission Minutes

Present: Scott Warner (President), Alex Hintz (Vice-President), Kathy Burton (Secretary), Ed Willing (Trustee), Liz Kocjan (Commissioner), Craig McAteer (Commissioner), and Melody Schmitz (Commissioner)

Also present: Randall Solberg (Supervisor), SEWRPC Representatives: Robbie Robinson and Ben McKay

1) Call to Order- The meeting was called to order at 7:04 P.M..

2) Public Comments- none

3) Approval of Minutes-\* Trustee Willing made a motion to approve the March 2017 minutes and the April Special Meeting minutes as presented. Seconded by Commissioner McAteer. Motion carried unanimously.

\*\*\* Vice-President Hintz made a motion to move item #8 to the top of the agenda. Seconded by Trustee Willing. Motion carried unanimously.

8) SEWRPC Parks Plan Chapters- Robbie Robinson and Ben McKay were present to discuss the Parks Plan recommendations and went over updates from the previous meeting.

4) President's Report- President Warner informed the Commission that he and Secretary Burton had been reappointed to the Commission.

5) Trustee Liaison's Update- Trustee Willing announced that the Parks will be receiving approximately 6 additional acres at Crawford Park and asked the Commission to bring forward ideas for that space. He also informed the Commission that Caledonia has been asked by Mt. Pleasant to take over the Joint Park and that the Village Board is currently engaged in discussion regarding the takeover.

6) Election of Officers-\* Commissioner Kocjan made a motion to renominate Scott Warner as President. Seconded by Trustee Willing. Motion carried unanimously.

\*Commissioner Kocjan made a motion to renominate Alex Hintz as Vice-President. Seconded by Commissioner McAteer. Motion carried unanimously.

\*Trustee Willing made a motion to renominate Kathy Burton as Secretary. Seconded by Commissioner McAteer. Motion carried unanimously.

7) Budget Review- President Warner went over the budget and asked everyone to keep an eye out and bring forward any discrepancies or concerns.

9) Supervisor/Maintenance Update

a) Supervisor's Report- President Warner mentioned that the gravel walking path around Gorney Park has been taken over by weeds and needs to be maintained, but that

the weeds must be sprayed by a certified pesticide applicator. Commissioner Schmitz asked the Commission to look into what it would take to get Randall certified. Commissioner McAteer is a certified pesticide applicator and explained the process. He informed the Commission that he has the manual and offered to help Randall to get certified.

b) Playground Wood Chips- President Warner lamented that we cannot afford \$5,000.00 for wood chips this year, but could budget for them for next year.

c) Lighting at Crawford Park-\* Trustee Willing made a motion to allocate \$750.00 toward LED light fixtures and motion sensors pending confirmation of pricing by Randall. Seconded by Commissioner Kocjan. Motion carried unanimously.

d) Paint for Shelters- Commissioner Schmitz asked the Commission to make the Village Board happy by sprucing up Crawford Park. President Warner asked Randall if the current colors match the new Village Hall? Randall confirmed that they do. President Warner instructed him to do what is necessary to spruce up the park for the Village Hall dedication.

e) League Update- Kickball and softball leagues are growing.

f) Saplings- Trustee Willing explained that Caterpillar belongs to the 1,000,000 Trees Program and donated 100 trees to Caledonia. The saplings are still in pales and will temporarily be planted 6 ft. apart until they grow large enough to move. He contacted some of the people that advocate for the parks to help with planting, but none have yet come forward. \* Trustee Willing then made a motion to approve up to \$500.00 to plant the trees at Crawford Park. Seconded by Commissioner Schmitz. Motion carried unanimously.

g) Expenditures- \* Commissioner McAteer made a motion to approve the entry fee for the reservation for the Golf Outing Fundraiser. Seconded by Commissioner Schmitz. Motion carried unanimously.

\* Trustee Willing made a motion to approve up to \$500.00 for entering the Parks into the Fourth Fest Parade. Seconded by Commissioner Kocjan. Motion carried unanimously.

10) Linwood Park Sign- \* Trustee Willing made a motion to give permission to the Caledonia Historical Society to relocate the Linwood Park sign and to allow them to put their own sign on the historical side of the park as long as there is no cost to the Village. Seconded by Vice-President Hintz. Motion carried unanimously.

11) Crawford Park Plan- There was a brief discussion of ideas. Trustee Willing suggested that we hold a special meeting in Crawford Park to look it over and come up with ideas to present to the Village Board.

12) Capital Improvement Plan- There was brief discussion of some of the needs in the parks: shingles, roofs, playground equipment, etc.. President Warner emphasized the

importance of having a complete list for our July meeting as we will then be heading into budget time.

13) New Business- none

14) Communication and Announcements- We will be meeting in the conference room at the new Village Hall. If ever there is a parks meeting with an anticipated high turnout, we will have to make special arrangements, but it will be accommodated.

15) Adjournment- \* Trustee Willing made a motion to adjourn. Seconded by Commissioner Kocjan. Motion carried unanimously. The meeting adjourned at 9:26 P.M..

Respectfully Submitted by: Kathy Burton

## Parks Summary – March / April

**NWR** – Tony will look into the water issue along the boardwalk. Once the dugout project is completed I will start building the boardwalk deck sections. The posts will be built on site so everything stays level. This will be done during the summer months when it dries up.

Hwy removed 3 down tree from the last storm and did some clearing near the front entrance during the winter season.

I had to repair part of the fence because someone hit it with their vehicle.

**Maple Park** – Talked with Blaine regarding the playground area being wet do to the dirt berm around the area. Once the ground is dry we will remove the berm on the west side so the water can drain away.

**Chapla Park** – planning on adding a picnic table on the blacktop area. I will need to add surface mounts to the table, will not be able to be moved.

**Gorney Park** – The old fencing on the west diamond has been removed - Mano is waiting for drier conditions to install the new fencing. I have some of the concrete removed from the bench post that we replaced at Crawford Park diamonds. The new benches will be installed before our leagues start. I also need to prep the infields and install the base anchors on the east diamond. Not sure if conditions will allow the new mix to be installed before the season starts. There is 23 tons of ball mix per each diamond plus the truck weight – we need the ground to dry and become hard so we don't have ruts.

Lower shelter parking area- We have a police report regarding an individual driving on the grass and getting stuck. I did some repair work to back fill the tire ruts. Blaine informed me that there is a large roller which is stored by the water utility garage. That will built to roll the ball fields along with help repairing tire ruts.

The gravel path is starting to be taken over by dandelions. We need to look into spraying and maintaining more. I'm not sure what I can do as a park employee versus a weed control company. I will ask Tom if he can check with the legal department. Part of the asphalt walk path is underwater at the start of entering onto the pier. Someone decided to pull out the post and build a makeshift walk way.

I need to repaint the posts on the lower shelter because a wood picker came and picked away on each post.

Restroom/outhouse – I will repaint the floor and we may need to order a new door for the women's side due to the high winds have bent the door a little.

**Crawford Park** – The water is hooked up and every thing is ready for rentals. There is one light fixture out in the women's restroom. I had Discuss with Blaine and Jim Keeker to replace the 70 watt halogens to 18 watt LEDs. Also talked about motion sensors for both inside the restroom so the lights are only on when someone is in the room and another sensor around the patio area at night to when someone is there at night the light would help the police and neighbors know that someone is in the area.

I found the supplier last fall for parts for the outside drinking fountain. Unfortunately I need to find the source again because of my old computer virus.

We need to discuss repainting all 3 buildings (garage, concession and shelter) to match with the new village hall. The shelter painting project from 2 years ago was stopped due to lack of funds from the lawn mower sale. Plus, last year we tabled the project waiting to learn what the new Village Hall was going to look like. We need to decide on adding a new

siding first because when we were sanding the surface of the cedar board there will be areas that will be down to the wood and other areas that had paint making for an uneven surface.

Adding the cement board would give the buildings all the same look.

New playground mulch for Crawford and Maple Park - Attached is a quote for a company to come and spray down 3 inches of mulch on all 4 areas. I feel this is better process then last time because they will do the work. I think last time we paid around \$3,000 to be dumped in the parking lot. I think we only added an inch at that time.

I know we are reviewing Crawford Park and hope to expand the overall size. We need to know how the impact fees will be applied to Crawford Park or should the new area receive a new name so it will qualify as a new park development.

Parks Truck – we need to order 4 new rear tires - \$600 cost – they are ordered.

SEWPAC – We now have the next Chapter –any comments.

Linwood Park – Our Park sign will be relocating more to the east so the Historical Society can install their new sign to the west. This will be a project for a boy scout to earn his leadership award.

Village board is planning a new entrance into the Crawford Park parking lot – this will be coming in from the northside of K-Mart. I suggested that asphalt walk path be added from 4 1/2 Mile to the new Entrance for the community because we have several people currently walking along the ditch line to access the Green tree Mall. If we cannot budget for asphalt then make a gravel path.

4<sup>th</sup> Of July float – we need to budget some funds for building the float.

We need to start planning our capital expenses along with our future park locations and our undeveloped parks. Will there ever be an opportunity to develop or access 5 -1/2 mile park and if so we should rename the park – maybe Woodland, we have a sign already.

The outdoor fitness court – Unfortunately the grant program with the 2018 fit cities campaign would cost us more than just contacting our local supplies.