

Trustee Wanggaard called the meeting to order at 5:45 p.m. In attendance were:

**Committee Members:** Trustee Kevin Wanggaard and Trustee Dave Prott

**Department Managers:** Village Administrator Tom Christensen and Village Clerk Karie Torkilsen. Also present was Fire Chief Dick Roeder and Finance Manager Larry Borchert.

**1. Approval of minutes**

Trustee Prott moved to approve the minutes from the August 15, 2016 and October 13, 2016 meetings. Seconded by Trustee Wanggaard. Motion carried.

**2. Approval of New Class B Combo Liquor License/Soup Shanty LLC. , Cherie Bangust Agent/6022 Douglas Avenue**

Representatives from Soup Shanty were present. They spoke about how alcohol would be managed. They are looking to sell two or three types of beer and wine. No hard alcohol at this time. They also spoke about possibly adding a dry storage area. They were informed that the alcohol application would need to be amended if this happens to reflect the new storage area.

Trustee Prott moved to recommend approval of a new Class B Combo Liquor License for Soup Shanty, LLC at 6022 Douglas Avenue, Cherie Bangust, Agent. Seconded by Trustee Wanggaard. Motion carried.

**3. Discussion regarding an Ordinance To Amend Section 3-3-9 Of The Code Of Ordinances For The Village Of Caledonia Pertaining To Preservation Of Village Records**

This ordinance allows village records to be kept and preserved through the use of microfilm or another photographic reproductive device, optical imaging, etc. as allowed by state statute 19.21(4)(c).

Trustee Prott moved to recommend adoption of Ordinance 2017-01 amending section 3-3-9 of the Code of Ordinances for the Village of Caledonia pertaining to preservation of Village Records. Seconded by Trustee Wanggaard. Motion carried.

**4. Discussion regarding an Ordinance To Amend Section 2-5-1 Of The Code Of Ordinances For The Village Of Caledonia Entitled Board Of Review**

This ordinance omits the Village Clerk from membership of the Board of Review. The Village Clerk's role shall be to attend the meetings and take the minutes of the proceedings and keep an accurate record all of all the proceedings.

Trustee Prott moved to recommend adoption of Ordinance 2017-02 amending section 2-5-1 of the Code of Ordinances for the Village of Caledonia entitled Board of Review. Seconded by Trustee Wanggaard. Motion carried.

**5. Adjournment**

There being no further business, Trustee Prott moved to adjourn the meeting at 5:53 p.m. Trustee Wanggaard seconded. Motion carried.

Respectfully submitted,

Karie Torkilsen  
Village Clerk