

VILLAGE OF CALEDONIA STORM WATER UTILITY DISTRICT
WEDNESDAY, NOVEMBER 9, 2016 – 6:30 P.M.
COURTROOM – 6900 NICHOLSON ROAD, CALEDONIA, WISCONSIN

1. Meeting Called To Order – President Minto called the meeting to order at 6:30 p.m.

2. Roll Call - In attendance were Commissioners Kandathil, Hinds, Mielke & McAteer, Trustee Trentadue and President Minto. Commissioner Wyatt was excused. Also present was Village Engineer Anthony Bunkelman.

3. Approval of Minutes

Trustee Trentadue moved to approve the minutes from the October 12th regular business meeting as presented. Seconded by Commissioner Mielke. **Motion carried.**

4. Citizens Comments

5. Project Summary Worksheet

Engineer Bunkelman gave an update on the project summary worksheet.

6. New Business

- i. Recommendation to the Village Board for Imposing a Special Charge on the 2016 Tax Roll representing the Annual Storm Water Management Fee against property in the Village of Caledonia Storm Water Utility District and Establishing the Storm Water Management Rate for each Equivalent Residential Unit in accordance with Sections 9-2-12(g) and (h) of the Village of Caledonia Code of Ordinances for the time period of 12/1/2016 to 11/30/2017

Engineer Bunkelman explained that a recommendation was needed from the Storm Water Utility District for the Village Board to adopt Resolution 2016-121. This Resolution is for placing the Storm Water Management Fee on the Tax Roll and setting the rate for the ERU for the next cycle. The proposed Storm Water Management Fee to be sent to the tax roll is \$982,345.00. The proposed Storm Water Management Fee is to remain the same at \$65.25.

Commissioner Kandathil moved to recommend to the Village Board to approve Resolution 2016-121 which will impose a special charge representing the annual Storm Water Management Fee against property in the Village of Caledonia Storm Water Utility District and establish the Storm Water Management Rate for each Equivalent Residential Unit pursuant to Section 9-2-12(g) and (h) of the Village of Caledonia Code of Ordinances be set at \$65.25 based on the proposed \$982,345.00 budget for the Village of Caledonia Storm Water Utility District. Seconded by Trustee Trentadue. **Motion carried.**

- ii. St. Monica's Senior Living Inc – CBRF Addition – Storm Water Detention Pond and Easement Agreement – Authorization of Signatures

Commissioner Mielke moved to authorize the President and Secretary of the Storm Water Utility District to execute the Storm Water Detention Pond and Easement Agreement with St. Monica's Senior Living Inc. Seconded by Trustee Trentadue. **Motion carried.**

- iii. St. Monica's Senior Living Inc – CBRF Addition – Deposit Agreement – Authorization of Signatures

Commissioner Kandathil moved to authorize the President and Secretary of the Storm Water Utility District to execute the Deposit Agreement with St Monica's Senior Living In for the

construction of Storm Water Facilities related to the CBRF Addition. Seconded by Trustee Trentadue. **Motion carried.**

iv. Hammel CSM – Storm Water Management Plan – Conditional Approval

Engineer Bunkelman gave an explanation of the drainage of the property and an overview of the Storm Water Management Plan. The Storm Water Management Plan will need to be revised to meet the conditions outlined in the Village Engineer's memo. Ms. Nancy Washburn and Mr. Kim Hammel were in attendance to answer any questions about the Storm Water Management Plan.

Commissioner Hinds moved to approve the Storm Water Management Plan for the Hammel CSM subject to the conditions in the Village Engineer's November 9th 2016 memo. Seconded by Trustee Trentadue. **Motion carried.**

v. Hammel CSM – Site Grading & Drainage Plan – Conditional Approval

Engineer Bunkelman gave an explanation of the drainage of the property and an overview of the Site Grading & Drainage Plan. The Site Grading & Drainage Plan will need to be revised to meet the conditions outlined in the Village Engineer's memo. Ms. Nancy Washburn and Mr. Kim Hammel were in attendance to answer any questions about the Site Grading & Drainage Plan.

Trustee Trentadue moved to approve the Hammel CSM Site Grading & Drainage Plan subject to the conditions listed in the Village Engineer's November 9th memo. Seconded by Commissioner Hinds. **Motion carried.**

vi. Hammel CSM – Conditional Approval

Engineer Bunkelman discussed the proposed Hammel CSM. He also noted that the memo in the Storm Water District packet was a combined memo for the Plan Commission, Storm Water District and Village Board. Engineer Bunkelman also explained that several of the conditions were met already. Ms. Nancy Washburn and Mr. Kim Hammel were in attendance to answer any questions about the proposed CSM.

Trustee Trentadue moved to conditionally approve the Hammel CSM subject to the conditions in the Village Engineer's September 21st memo. Seconded by Commissioner Mielke. **Motion carried.**

vii. DeBack Farms Business Park – Storm Water Management Plan – Approval

Engineer Bunkelman stated that the Storm Water Management Plan for the DeBack Farms Business Park was reviewed and revised and now ready for approval by the Storm Water Utility District. Engineer Bunkelman gave an explanation of what was going on with the existing field tile through the subdivision.

Commissioner McAteer moved to approve the Storm Water Management Plan for the DeBack Farms Business Park subject to the 2 conditions on the Village Engineer's memo. Seconded by Trustee Trentadue. **Motion carried.**

viii. DeBack Farms Business Park – Mass Grading Plan & Storm Water Ponds – Approval

Engineer Bunkelman gave a brief summary of the plans for the grading and the storm water ponds. The plans have been reviewed and are ready for approval by the Storm Water District.

Trustee Trentadue moved to approve the Mass Grading Plan & Storm Water Ponds Plan subject to the 2 conditions on the Village Engineer's memo. Seconded by Commissioner Mielke.

Motion carried.

ix. DeBack Farms Business Park – Roadway & Utility Plans – Approval

Engineer Bunkelman gave a brief summary of the road and utilities plans. Plans have been reviewed and are ready for approval.

Trustee Trentadue moved to approve the Roadway & Utility Plan for the DeBack Farms Business Park. Seconded by Commissioner Mielke. **Motion carried.**

x. Draft RPF for the Root River Erosion and Natural Resources Assessment Study

Engineer Bunkelman informed the District that he made contact with the City of Racine. The City already has a baseline for the Root River. The District discussed the potential to do 1 RFP but have the project span 2 budget cycles.

Trustee Trentadue moved to have the RDF revised to have the Root River Erosion and Natural Resources Assessment Study broken into Phases over 2 budget cycles for the Root River within the Village of Caledonia. This will be used as a baseline for the Waukesha Water Diversion. Seconded by Commissioner Mielke. **Motion carried.**

Commissioner Hinds moved to have the RPF reviewed by the Storm Water Utility District Attorney. Seconded by Trustee Trentadue. **Motion carried.**

7. Miscellaneous Business

8. Non-Action Items (FYI)

9. Invoices

i. Village of Caledonia Storm Water Utility District

Commissioner Mielke moved to approve the Village of Caledonia Storm Water Utility District invoices in the amount of \$11,533.99. Seconded by Trustee Trentadue. **Motion carried.**

Invoice	Project/Reason	Amount
Strand Associates Inc	Illicit Discharge Program	\$ 4,874.12
DLT Solutions LLC	AutoCAD Maintenance	\$ 1,046.37
Neenah Foundry Company	Frames and Grates	\$ 586.00
G & F Excavating Inc	5 1/2 Mile Road Saw Cut Road	\$ 1,690.00
G & F Excavating Inc	5 1/2 Mile Road Rehab Manholes	\$ 1,220.00
Joseph J Muratore S.C.	Legal	\$ 37.50
S.M.E. Seasonal Services LLC	Third Cutting	\$ 1,600.00

S.M.E. Seasonal Services LLC	Debris removal Mar Kay Basin	\$	480.00
------------------------------	------------------------------	----	--------

Total Invoices

\$11,533.99

10. Announcements (*FYI/Non-Action*)

Commissioner Mielke asked about the Caledonia Highway Department replacing a driveway culvert on Dunkelow Road.

11. Agenda Requests

12. Adjournment

There being no further business, Commissioner Hinds moved to adjourn the meeting at 7:45 p.m.
Seconded by Commissioner McAteer. **Motion carried.**

Respectively submitted,
Anthony A. Bunkelman P.E.
Village Engineer