

**Village of Caledonia Utility District
Commissioners Meeting
November 2, 2016**

The Regular Meeting of the Village of Caledonia Utility District was held on Wednesday, November 2, 2016, at the Caledonia Utility District Office, located at 333 4 ½ Mile Road Racine, Wisconsin. The meeting was called to order by Howard Stacey, President at 6:00 pm.

1. Roll Call

Those present were Howard Stacey, President, Harry Garnette, Secretary, Dave Ruffalo, Mike Pirk, Bill Infusino and Mark Brigman Commissioners. Lee Wishau, being excused, also present were Tom Ludwig, consulting engineer representing Foth Infrastructure and Environment LLC., Rick Kutch of Gordon J. Maier, and Robert J. Lui, Utility District, General Manager.

2. Communications and Announcements

Stacey informed the Commission of a request from the Village President for a plaque to be installed in the new lift station at Hwy K/V. The Utility District is working with the Village on the plaque because the Village will be installing a plaque in the new Village Hall.

3. Approval of Minutes

a. Upon a motion by Infusino and seconded by Brigman the Commission approved the minutes from the Utility District's previous regular meeting held September 29, 2016, and a special meeting held October 11, 2016. A copy of these minutes have been furnished to each Commissioner. Motion Carried.

4. Approval of O&M Bills

a. Upon a motion by Garnette and seconded by Infusino the Commission approved payment of O&M Bills listed under checks #8144 through #8194 totaling \$2,017,270.13. Motion Carried.

5. Project Updates

a. Ludwig updated the Commission on the Hwy K / V lift station. The Electricians, Plumbers and Heating contractors are on site working on their items. The project is nearing completion, generator start up is scheduled for November 17, 2016, Utility District staff will be on site for the start up.

Ludwig explained a request from the contractor, Staab Construction, to reduce the project retainage from \$104,010.23 to \$55,000. Ludwig explained some of the final testing cannot be completed until the watermain & sewermain project, in Mt. Pleasant is completed, this will not be done until early 2017. Following discussion a motion was made by Garnette and seconded by Pirk to reduce the project retainage from \$104,010.23 to \$55,000 as recommended by Ludwig. Motion Carried.

b. There was nothing new to report on the Hwy V, Watermain / Sewermain project.

c. Ludwig reported Merryman Excavating, the contractor for the Hwy K Sewer and Water project to Carol Drive, has completed all the pipe installation and is working on testing. Blacktop patching is being done.

Lui presented the Commission with Change Order (C.O.) #1 for the same project. The C.O. extends the contract deadline to January 27, 2017. Following discussion a motion was made by Garnette and seconded by Brigman to approve C.O. #1 as presented. Motion Carried.

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d. Ludwig updated the Commission on the sewer and water extension from Carol Drive to 1-94. He indicated we have not received the final permits from DNR.

Ludwig presented the bid opening results for the same project. Following discussion a motion was made by Garnette and seconded by Pirk to recommend the Village Board award the contract to the low bidder, A.W.Oakes, of Racine for the bid amount of \$875,325. Motion Carried.

Ludwig presented options for extending sewer and water to the northerly end of the DeBack Industrial Park, by the East Frontage Road, to the Yutka and Draagon properties. He explained the options presented. After a lengthy discussion. A motion was made by Garnette and seconded by Infusino to recommend the Village Board proceed with option #2 in the amount of \$391,000, as presented. Motion Carried.

e. Lui updated the Commission on the Goley's Lane sewer relay. The contractor, Globe Construction, will be finishing the restoration next week, asphalt patching was completed yesterday.

f. Ludwig presented cost estimates for the Caddy Vista sewer and water improvements needed to serve the Jellystone Campground, he reviewed the estimates and explained the portions that would be cost shared with the District. The Commission asked Ludwig to forward the estimates to Jellystone.

6. Rick Kutch of Gordon Maier reviewed the September 2016, financial Statements with the Commission. Kutch answered questions from the Commission. The Commission thanked Kutch for the presentation.

7. Lui informed the Commission that the Village Board will be having a Public Hearing on the all the Village, departments 2017 Budgets, on November 21, 2016, 6:00pm at the East Side Community Center, on Douglas Avenue.

8. Lui informed the Commission, the 1% blended water rate increase from the City Oak Creek went into effect October 15, 2016. The new prorated rate will be reflected on the 4th quarter 2016, Utility Bill.

9. Lui informed the Commission that the City of Racine Water Commission, at their last meeting approved hiring an engineering firm to conduct a study for a water rate increase in mid 2017.

10. Lui presented a Cost of Service Study (COSS) from the City of Racine (Racine) for two proposed projects in Racine. (1) The Kinzie Avenue interceptor project and (2) Lift Station #2 upgrade. Following discussion a motion was made by Infusino and seconded by Pirk to have Ludwig respond to Racine's two COSS'S presented, on behalf of Caledonia. Motion Carried.

11. Lui presented the Commission with the 2017 proposed engineering rates from Foth. Following discussion a motion was made by Garnette and seconded by Infusino to accept the 2017 engineering rates for Foth Infrastructure and Environment LLC., as presented. Motion Carried.

12. Lui presented the Commission with an, Ehlers Investment Advisory Agreement. This agreement covers the services that Ehlers provides for the Utility District investments and borrowings. Following a lengthy

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discussion a motion was made by Garnette and seconded by Infusino to table this item until the December 2017, Utility District meeting. Motion Carried.

13. Adjournment

Upon a motion by Pirk and seconded by Infusino the Commission voted to adjourn the regular meeting at 7:30pm. Motion Carried.

Robert J. Lui, General Manager
Caledonia Utility District