



OFFICE OF THE MUNICIPAL COURT

Honorable Judge Robert W Keller

5043 Chester Lane, Racine, WI 53402 | Court Office: 262-835-6467

IN-PERSON COURT APPEARANCES HAVE BEEN SUSPENDED

Due to the COVID-19 pandemic, in-person appearances have been suspended as of November 30, 2020.

Although we will not have in-person INITIAL APPEARANCE, you have the option to enter a plea for your citation:

- **Guilty or No Contest Plea:** You may enter a Guilty or No Contest Plea by mail to the address above or by email to court@caledonia-wi.gov *You will be assessed the penalties listed on the citation and given 60 days to pay.*

- **Not Guilty Plea:** You also have the option of discussing your case with the Village Prosecutor by telephone or email. You must enter a Not Guilty Plea in writing by mail or email to court@caledonia-wi.gov to schedule a date and time. You **MUST** contact the court prior to the date above.

Payment of your citation prior to the court date will automatically enter a **No Contest Plea** and you will be found **Guilty**.

If you do not contact the court prior to your Initial Appearance date listed on the citation, you will be found **Guilty By Default**. You will be assessed the penalties listed on the citation and given 60 days to pay.

HOW TO PAY YOUR CITATION

- **CREDIT CARD/ONLINE:** Online payments can be made at www.caledonia-wi.gov/municipal-court

You can look up your citations with your last name and a ticket number or using your driver's license number. *Convenience fee applies.*

- **BY MAIL:** Mail your check or money order payable to:

CALEDONIA MUNICIPAL COURT
5043 Chester Ln,
Racine, WI 53402

Please put the citation number on your check or enclose a copy of the citation. DO NOT SEND CASH.

- **DROP BOX:** Place payment in the drop box outside Village Hall. Put payment in an envelope and include your name and citation number.

If you have any questions or concerns you can e-mail the court at court@caledonia-wi.gov

OR

you may also phone Court Office at 262-835-6467.

DUE TO INCREASED CALL VOLUME,

please leave a message and we will return your call as soon as we are able.