

# Caledonia/Mt Pleasant Joint Park Permits and Conditions of Use

9614 Northwestern Ave., PO Box 45  
Franksville, WI 53126 | (262) 886-0352

A permit is a contract between the user and the Caledonia/ Mt. Pleasant Park Commission. The permit has certain conditions attached to it, and the signer and/or organization being represented must honor the outlined conditions or face loss of their escrow and the use of the park at present and in the future. General park regulations are posted throughout the park and must be observed.

An applicant must fill out the entire reservation form, pay the appropriate fees, and have the request approved before the site will be available for their use.

It is the policy of the Caledonia/ Mt. Pleasant Memorial Park that no person or group shall be the subject of discrimination on the basis of race, color, national origin, sex, age, or handicap.

Reservations can be made for the current calendar year only. If your rental is for a wedding, please call Park Manager at (262) 939-0324 to make appropriate arrangements concerning rental dates.

## Conditions and Guidelines for Use of the Park/Hall:

- Reservations are confirmed only after payments are made in full per the conditions as set forth on the rental agreement, and the signed rental agreement is on file at the Caledonia/Mt. Pleasant Memorial Park office.
- The person whose name appears on the permit, or any other authorized persons in charge of the group, must identify themselves to the park supervisor so he/she knows who to contact if a problem arises. This person is the responsible party and will be held responsible for the conduct of the people attending their event.
- A rental can be terminated immediately at the discretion of the Park Manager or the Caledonia Police for any violation of rules/regulations, or any other Village or County Ordinance Violation.
- Parking is permitted in designated parking lots. Parking on the grass is not permitted.
- **Hours of Use:** Shelters are available sunrise to sunset, unless written permission is received from the Park Manager prior to your event to stay after closing time. All hall rentals must be completed by 12:30 a.m. This includes all clean-up of the facility or a fee may be charged at the rate of \$25.00 per half hour for any time later than 12:30 a.m.
- Open fires are not permitted in any park. All fires/cooking must be done in a grill. Grills are provided in the parks.
- Decorating will be permitted only with the approval of the Park Manager prior to your rental and as long as no physical damage is incurred to the facility or the furnishings. They are to be removed at the conclusion of the activity. Under no circumstances are signs to be nailed, pinned, or stapled to any tree, park sign, or shelter. The renter will be held responsible for any damages and/or clean-up that are required after the event.

### RESERVATION FEES\*\*

	Resident	Non Resident
Joint Park Shelters		
(Areas 2, 3, 4, 5 & 6)	\$100	\$100
	<i>\$25 escrow fee is additional</i>	
Joint Park Hall	\$300	\$350
	<i>\$100 escrow fee is additional</i>	

- Litter and trash must be placed in appropriate trash receptacles. Areas around the rented facilities must be policed throughout the day for litter and trash. The facility is expected to be left in the condition that it was found or better. Hall and Shelter rentals must remove garbage bags to a dumpster before leaving the park. All renters of the hall must complete a checkout sheet before leaving. Any garbage left behind will have the renter subject to a \$25.00 cleaning fee deducted from their escrow.
- Any materials or equipment belonging to the renter must be removed from the facility and grounds at the conclusion of the activity.
- No alcoholic beverages except beer/wine are allowed at the park. A completed alcohol permit must be on file before your rental date in order to possess beer/wine in the park.
- No glass bottles are permitted in the park.
- No dogs, cats, horses or live animals are allowed into the park at any time.
- The Park Commission is authorized to provide full or partial refund of fees to an applicant in instances where the park area was insufficiently maintained or prepared such that the applicant did not receive full or fair use of the park area. Likewise the park may cancel a reservation due to a double booking and if that is the case the renter paying in full first per dated contract gets priority. Every effort will be made to assist in rescheduling due to human error.
- If you notice any problems concerning the park or bathrooms please call the Park Manager immediately at 262-939-0324.

**Please help us keep the parks safe and clean!**

The Caledonia/Mt Pleasant Joint Park Commission requests your help in maintaining the beauty of the park. Please report any vandalism, unsafe structures, public intoxication or questionable behavior as soon as possible to the Caledonia Police Department 886-2300. For an emergency dial 911.

**Cancellation Policy**

1. No refund or deposit will be made without written request to the Park Manager.
2. A written cancellation notice must be done at least 30 days prior to the event applicant will receive 90% of rental fee.
3. Written cancellation notice, 29 days prior to the event but not less than 14 days applicant will receive 50% of rental fee.
4. Failure to cancel in writing 14 days prior to schedule date applicant will receive no rental fee,
5. In the event of special hardship and/ or unusual circumstances, a written appeal may be made to the Park Commission. All cancellations must be filed with the Park Manager.
6. The Park Commission reserves the right to limit the usage of the park or park space due to weather, field/court conditions, maintenance needs, or other reasons deemed appropriate by the Park Manager.
7. If you have any questions, please call the Caledonia/Mt. Pleasant Memorial Park at (262) 886-0352 or (262) 939-0324.