

# Caledonia/Mt Pleasant Joint Park Shelter & Hall Reservation Form

9614 Northwestern Ave., Franksville, WI 53126 | (262) 835-4451  
Mailing address: 5043 Chester Ln., Racine, WI 53402

Organization: \_\_\_\_\_

Permittee Name: \_\_\_\_\_

Nature of Event: \_\_\_\_\_

Location Requested: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Est. Attendance: \_\_\_\_\_ Event Date: \_\_\_\_\_ Event Time: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm  
*(include setup & cleanup times)*

- 1) Will beer or wine be consumed?    Yes    No   *If yes, see reverse side for application.*
- 2) Will a tent(s) be set up?    Yes    No
- 3) Will amplified music be played?    Yes    No
- 4) I understand that I have rented the shelter only and do not have exclusive rights to the entire park.    Yes
- 5) I understand that there is a \$25 or \$100 escrow fee that will be refunded after my event upon inspection.    Yes

I, the undersigned (representing the sponsoring group), have read the conditions of use and regulations of the park, use of the facilities, and agree to comply with them and further agree to indemnify and save harmless the Village of Mt Pleasant from liability incurred by the Village by virtue of granting reservation and use of the facility as per application and release the Village from any damages, losses or additional costs incurred by the group due to cancellation of this reservation by the Village. (Applicant for park/shelter use must be 18 years of age or above unless a Beer & Wine Permit will be consumed in which case the Applicant must be 21 years of age).

*\*\*Fee includes all reservation fees and key fee (if applicable). No refunds unless cancellation is 30 days in advance and refund will be less 50% processing fee.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>RESERVATION FEES**</b>		
	Resident	Non Resident
Joint Park Shelters <i>(Areas 2, 3, 4, 5 &amp; 6)</i>	\$100	\$100
<i>\$25 escrow fee is additional</i>		
Joint Park Hall	\$300	\$350
<i>\$100 escrow fee is additional</i>		

<p><b>FOR OFFICE USE ONLY:</b></p> <p>Reservation #: _____</p> <p><input type="checkbox"/> Beer &amp; Wine Permit Issued   <input type="checkbox"/> Amplified Music Approval</p> <p>Key #: _____ Issued: _____ Returned: _____</p> <p>Application Rec'd By: _____ Date: _____</p> <p>COPY GIVEN TO:   <input type="checkbox"/> Police Dept.   <input type="checkbox"/> Park Staff   <input type="checkbox"/> Applicant</p>	<p>RECIPT #: _____</p> <p>\$ _____ Park Fee</p> <p>\$ _____ Escrow Fee</p> <p>\$ _____ Total Due</p> <p><input type="checkbox"/> CASH   <input type="checkbox"/> CREDIT</p> <p><input type="checkbox"/> CHECK # _____</p> <p><input type="checkbox"/> ESCROW RETURNED</p>
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