

RESOLUTION NO. 2023-79

RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF CALEDONIA AUTHORIZING THE PURCHASE OF AN INTERVIEW ROOM RECORDING SYSTEM THROUGH AXON ENTERPRISE AND ENTER INTO A 5-YEAR CONTRACT TO INCLUDE THE EQUIPMENT, INSTALLATION, ONLINE PLATFORM, AND ONGOING SUPPORT

WHEREAS, the Village of Caledonia is constructing a new Public Safety Building;
and

WHEREAS, the Police Department has rooms designated and designed for the purpose of conducting interviews and/or interrogations; and

WHEREAS, the interview/interrogation rooms require monitoring and video and audio recording; and

WHEREAS, staff has explored various interview room recording systems and has identified the interview recording system through Axon Enterprise to be the preferred system; and

WHEREAS, the village was able to obtain contract pricing through piggybacking on an existing NASPO Contract; and

WHEREAS, the initial equipment and installation costs of the recording system are \$103,251.75 with an annual fee of \$18,062.50 per year in years 2 - 5, which includes cloud storage of the digital data, support, and Evidence.com accounts, which is their online platform and includes user features and services, for all PD personnel; and

WHEREAS, the initial funding of \$103,251.75 will come from the Public Safety Building Project, and the ongoing funding will be included in the Police Department Operating Budget in years 2 - 5.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Caledonia, Racine County, Wisconsin, do hereby authorize the Village of Caledonia to enter into a contract with Axon Enterprise for an interview room recording system for the new Public Safety Building.

Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this 25 day of July 2023.

VILLAGE OF CALEDONIA

By: Thomas Weatherston
Thomas Weatherston
Village President

Attest: Joslyn Hoeffert
Joslyn Hoeffert
Village Clerk



Chief of Police
Christopher Botsch

VILLAGE OF CALEDONIA POLICE DEPARTMENT

6900 Nicholson Road
Caledonia, WI 53108
Administration/Public Records
262-835-4423
Non-Emergency/Police Services
262-886-2300

July 14, 2023

To: Finance Committee
From: Christopher Botsch – Chief of Police

Re: Axon Interview Room Recording System

Committee Members,

At the Village Board Meeting on 07-11-23, I provided a detailed explanation as it relates to the interview room recording system for the new public safety building. I further explained that Axon Enterprise was our selected vendor.

Attached is a quote to equip the (5) interview rooms at the public safety building. You will notice on page 6 of the quote, pricing is per NASPO Contract No. OK-MA-145-015. Additional discounts are noted on page 1.

The quote outlines the equipment costs and installation at \$103,251.75 for year 1. The quote also includes an annual fee for cloud storage of the digital data, support, and Evidence.com accounts and access for all PD personnel. The annual fee is \$18,062.50 per year for years 2 thru 5.

As I stated at the Board meeting, Axon offers a fully integrated solution that includes not only the interview room recording system, but they also provide body worn cameras, squad cameras, and various other public safety products. While we are only moving forward with the interview room solution at this time, our long-term goal is to move forward with the body worn cameras and squad/fleet cameras. Taking advantage of the integration would provide many efficiencies, saving us valuable time in compiling the necessary digital data when requested or required. In addition, Axon is utilized by the Racine District Attorney's Office, and many of our surrounding law enforcement agencies, to include the City of Racine Police Department and Racine County Sheriff's Office.

Respectfully,

Christopher Botsch
Chief of Police

Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-496891-45120.879KB

Issued: 07/13/2023

Quote Expiration: 09/15/2023

Estimated Contract Start Date: 03/01/2024

Account Number: 132937

Payment Terms: N30

Delivery Method:



SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Business: Delivery; Invoice: 6900 Nicholson Rd 6900 Nicholson Rd Caledonia, WI 53108-9648 USA Email:	Caledonia Police Dept. - WI 6900 Nicholson Rd Caledonia, WI 53108-9648 USA Email:	Kyle Brennan Phone: Email: kybrennan@axon.com Fax:	Chirs Botsch Phone: (262) 835-4423 Email: cbotsch@caledonia-wi.gov Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$175,501.75
ESTIMATED TOTAL W/ TAX	\$175,501.75

Discount Summary

Average Savings Per Year	\$1,483.97
TOTAL SAVINGS	\$7,419.83

Payment Summary

Date	Subtotal	Tax	Total
Feb 2024	\$103,251.75	\$0.00	\$103,251.75
Feb 2025	\$18,062.50	\$0.00	\$18,062.50
Feb 2026	\$18,062.50	\$0.00	\$18,062.50
Feb 2027	\$18,062.50	\$0.00	\$18,062.50
Feb 2028	\$18,062.50	\$0.00	\$18,062.50
Total	\$175,501.75	\$0.00	\$175,501.75

Quote Unbundled Price: \$182,921.58
 Quote List Price: \$182,921.58
 Quote Subtotal: \$175,501.75

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
A la Carte Hardware									
74056	INTERVIEW - TOUCH PANEL WALL MOUNT	4			\$64.00	\$64.00	\$256.00	\$0.00	\$256.00
74116	INTERVIEW - ENCLOSURE - FLUSH MOUNT	1			\$132.00	\$132.00	\$132.00	\$0.00	\$132.00
50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1			\$233.35	\$233.35	\$233.35	\$0.00	\$233.35
50114	INTERVIEW - CAMERA - COVERT SENSOR	1			\$390.00	\$390.00	\$390.00	\$0.00	\$390.00
50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	1			\$675.17	\$675.17	\$675.17	\$0.00	\$675.17
50220	INTERVIEW - SWITCH - 8 PORT POE	2			\$790.52	\$790.52	\$1,581.04	\$0.00	\$1,581.04
50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	4			\$233.35	\$210.02	\$840.08	\$0.00	\$840.08
50298	INTERVIEW - CAMERA - OVERT DOME	4			\$964.00	\$867.60	\$3,470.40	\$0.00	\$3,470.40
50294	INTERVIEW - SERVER - LITE	2			\$3,384.00	\$3,214.80	\$6,429.60	\$0.00	\$6,429.60
50322	INTERVIEW - TOUCH PANEL PRO	4			\$2,987.48	\$2,688.73	\$10,754.92	\$0.00	\$10,754.92
A la Carte Software									
50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2			\$1,750.00	\$1,575.00	\$3,150.00	\$0.00	\$3,150.00
50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	60		\$31.68	\$28.51	\$3,421.44	\$0.00	\$3,421.44
50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	4			\$1,500.00	\$1,500.00	\$6,000.00	\$0.00	\$6,000.00
50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	4	60		\$27.12	\$27.12	\$6,508.80	\$0.00	\$6,508.80
50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	5	60		\$107.41	\$102.04	\$30,611.85	\$0.00	\$30,611.85
ProLicense	Pro License Bundle	15	60		\$42.31	\$42.25	\$38,025.00	\$0.00	\$38,025.00
BasicLicense	Basic License Bundle	31	60		\$16.27	\$16.25	\$30,225.00	\$0.00	\$30,225.00
A la Carte Services									
85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	5			\$5,950.00	\$5,355.00	\$26,775.00	\$0.00	\$26,775.00
A la Carte Warranties									
50448	EXT WARRANTY, INTERVIEW ROOM	5	49		\$24.58	\$24.58	\$6,022.10	\$0.00	\$6,022.10
Total							\$175,501.75	\$0.00	\$175,501.75

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	50114	INTERVIEW - CAMERA - COVERT SENSOR	1	03/01/2024	02/01/2024
A la Carte	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	4	03/01/2024	02/01/2024
A la Carte	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	03/01/2024	02/01/2024
A la Carte	50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	1	03/01/2024	02/01/2024
A la Carte	50220	INTERVIEW - SWITCH - 8 PORT POE	2	03/01/2024	02/01/2024
A la Carte	50294	INTERVIEW - SERVER - LITE	2	03/01/2024	02/01/2024
A la Carte	50298	INTERVIEW - CAMERA - OVERT DOME	4	03/01/2024	02/01/2024
A la Carte	50322	INTERVIEW - TOUCH PANEL PRO	4	03/01/2024	02/01/2024
A la Carte	74056	INTERVIEW - TOUCH PANEL WALL MOUNT	4	03/01/2024	02/01/2024
A la Carte	74116	INTERVIEW - ENCLOSURE - FLUSH MOUNT	1	03/01/2024	02/01/2024

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	31	03/01/2024	02/28/2029
Basic License Bundle	73840	EVIDENCE.COM BASIC ACCESS LICENSE	31	03/01/2024	02/28/2029
Pro License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	45	03/01/2024	02/28/2029
Pro License Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	15	03/01/2024	02/28/2029
A la Carte	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	4	03/01/2024	02/28/2029
A la Carte	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P)	4	03/01/2024	02/28/2029
A la Carte	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	03/01/2024	02/28/2029
A la Carte	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	03/01/2024	02/28/2029
A la Carte	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	5	03/01/2024	02/28/2029

Services

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	5	02/01/2025	02/28/2029

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	50448	EXT WARRANTY, INTERVIEW ROOM	5	02/01/2025	02/28/2029

Payment Details

Feb 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	50114	INTERVIEW - CAMERA - COVERT SENSOR	1	\$390.00	\$0.00	\$390.00
Annual Payment 1	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$233.35	\$0.00	\$233.35
Annual Payment 1	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	4	\$840.08	\$0.00	\$840.08
Annual Payment 1	50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	1	\$675.17	\$0.00	\$675.17
Annual Payment 1	50220	INTERVIEW - SWITCH - 8 PORT POE	2	\$1,581.04	\$0.00	\$1,581.04
Annual Payment 1	50294	INTERVIEW - SERVER - LITE	2	\$6,429.60	\$0.00	\$6,429.60
Annual Payment 1	50298	INTERVIEW - CAMERA - OVERT DOME	4	\$3,470.40	\$0.00	\$3,470.40
Annual Payment 1	50322	INTERVIEW - TOUCH PANEL PRO	4	\$10,754.92	\$0.00	\$10,754.92
Annual Payment 1	74056	INTERVIEW - TOUCH PANEL WALL MOUNT	4	\$256.00	\$0.00	\$256.00
Annual Payment 1	74116	INTERVIEW - ENCLOSURE - FLUSH MOUNT	1	\$132.00	\$0.00	\$132.00
Annual Payment 1	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	5	\$26,775.00	\$0.00	\$26,775.00
Software	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	4	\$5,569.23	\$0.00	\$5,569.23
Software	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	4	\$6,041.50	\$0.00	\$6,041.50
Software	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	\$2,923.85	\$0.00	\$2,923.85
Software	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	\$3,175.80	\$0.00	\$3,175.80
Software	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	5	\$28,414.07	\$0.00	\$28,414.07
Software	50448	EXT WARRANTY, INTERVIEW ROOM	5	\$5,589.74	\$0.00	\$5,589.74
Total				\$103,251.75	\$0.00	\$103,251.75

Feb 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	BasicLicense	Basic License Bundle	31	\$7,556.25	\$0.00	\$7,556.25
Annual Payment 1	ProLicense	Pro License Bundle	15	\$9,506.25	\$0.00	\$9,506.25
Software	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	4	\$107.69	\$0.00	\$107.69
Software	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	4	\$116.82	\$0.00	\$116.82
Software	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	\$56.54	\$0.00	\$56.54
Software	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	\$61.41	\$0.00	\$61.41
Software	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	5	\$549.45	\$0.00	\$549.45
Software	50448	EXT WARRANTY, INTERVIEW ROOM	5	\$108.09	\$0.00	\$108.09
Total				\$18,062.50	\$0.00	\$18,062.50

Feb 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 2	BasicLicense	Basic License Bundle	31	\$7,556.25	\$0.00	\$7,556.25
Annual Payment 2	ProLicense	Pro License Bundle	15	\$9,506.25	\$0.00	\$9,506.25
Software	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	4	\$107.69	\$0.00	\$107.69
Software	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	4	\$116.82	\$0.00	\$116.82
Software	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	\$56.54	\$0.00	\$56.54
Software	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	\$61.41	\$0.00	\$61.41
Software	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	5	\$549.45	\$0.00	\$549.45

Feb 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Software	50448	EXT WARRANTY, INTERVIEW ROOM	5	\$108.09	\$0.00	\$108.09
Total				\$18,062.50	\$0.00	\$18,062.50

Feb 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 3	BasicLicense	Basic License Bundle	31	\$7,556.25	\$0.00	\$7,556.25
Annual Payment 3	ProLicense	Pro License Bundle	15	\$9,506.25	\$0.00	\$9,506.25
Software	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	4	\$107.69	\$0.00	\$107.69
Software	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	4	\$116.82	\$0.00	\$116.82
Software	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	\$56.54	\$0.00	\$56.54
Software	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	\$61.41	\$0.00	\$61.41
Software	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	5	\$549.45	\$0.00	\$549.45
Software	50448	EXT WARRANTY, INTERVIEW ROOM	5	\$108.09	\$0.00	\$108.09
Total				\$18,062.50	\$0.00	\$18,062.50

Feb 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 4	BasicLicense	Basic License Bundle	31	\$7,556.25	\$0.00	\$7,556.25
Annual Payment 4	ProLicense	Pro License Bundle	15	\$9,506.25	\$0.00	\$9,506.25
Software	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	4	\$107.69	\$0.00	\$107.69
Software	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	4	\$116.82	\$0.00	\$116.82
Software	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	\$56.54	\$0.00	\$56.54
Software	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	\$61.41	\$0.00	\$61.41
Software	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	5	\$549.45	\$0.00	\$549.45
Software	50448	EXT WARRANTY, INTERVIEW ROOM	5	\$108.09	\$0.00	\$108.09
Total				\$18,062.50	\$0.00	\$18,062.50

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract NASPO Contract No. OK-MA-145-015 is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

7/13/2023

Date Signed



**STATEMENT OF WORK FOR THE
IMPLEMENTATION OF AXON INTERVIEW ROOM
FOR CALEDONIA POLICE DEPT. - WI ("SOW")**

Submitted By:
Axon Enterprise, Inc. (Axon) North 85th Street



1. PROJECT OVERVIEW:

1.1 SOFTWARE

The hardware and software detailed in this SOW includes, the listed functionality.

- ▶ Axon Interview Room

1.2 DEFINITIONS

TERM	DEFINITION
PARTIES	
Agency	Caledonia Police Dept. - WI who is identified within this SOW
End-Users	Specific Agency groups that will use the system
Professional Services	The services that Axon will provide within the scope of this SOW
S Y S T E M S	
Axon Systems	Software solutions and Agency specific integrations developed by Axon
CJIS	The Federal Bureau of Investigation's Criminal Justice Information System
NCIC	National Crime Information Center
Product	The hardware and software solution being implemented as part of this SOW
Production Environment	The operational environment where the Product will be accessed
P R O J E C T & M I L E S T O N E S	
Project	Scope of this SOW as defined by the work to be completed described herein
Project Change Order (PCO)	Change order form outlined in Attachment B to be executed between Axon and Agency if a material change in scope is required to this SOW
A C C E P T A N C E	
Blocker	Issue impacting 50% or more users
Functional Acceptance Testing	Testing the functionality of the system as configured for Agency



1.3 OUT OF PROJECT SCOPE

Axon is only responsible for performing the Professional Services described within this SOW. Any additional Professional Services that are not defined explicitly by this SOW shall be done so through a Project Change Order. The following are considered outside the scope of this Project:

- ▶ Administration, management, or support of any internal City, County, State, Federal or Agency IT network or infrastructure
- ▶ Third Party Products and Services costs related to the vendors or Agency's cost of implementing the vendors or Agency's side of the integration
- ▶ Changes made by Agency or Agency's vendors



2. PROFESSIONAL SERVICES:

2.1 GENERAL

- ▶ Axon will provide a project manager throughout entire project.

2.2 HARDWARE

2.2.1 HQ

- ▶ Axon will supply 2 Servers.
 - If agency grants access, Axon will unbox and rack servers.
 - Agency will ensure servers are powered on with Windows installed prior to Install date.
 - Agency may setup server per agencies standards for things such as, joining to the domain, antivirus, firewalls, etc, so long as they do not degrade operations of Interview Server(s)
 - Agency will provide onsite and remote access to Interview Server(s) as required by Axon installers. Axon will then configure the Interview Server(s).
- ▶ Axon will supply 1 network switches.
- ▶ Axon Professional Services will provide network cabling.
- ▶ Agency will configure all network equipment.
- ▶ Agency will prepare all rooms prior to installation.
 - Removing all evidence from room.
 - Removal of existing video solution. Axon will work on installation timing with Agency to ensure an adequate number of rooms are available when possible.
- ▶ 106
 - For notification along with associated equipment for functioning.



- AXIS F41/F1025 Covert IP Camera in Motion Sensor Enclosure
▶ **124**
- For notification along with associated equipment for functioning.
- Axis P3245-LV Overt Dome Camera
▶ **130**
- For notification along with associated equipment for functioning.
- Axis P3245-LV Overt Dome Camera
▶ **159**
- For notification along with associated equipment for functioning.
- Axis P3245-LV Overt Dome Camera
▶ **160**
- For notification along with associated equipment for functioning.
- Axis P3245-LV Overt Dome Camera



2.3 INTERVIEW SOFTWARE

- ▶ Agency will ensure an appropriate resource is available to configure/troubleshoot network communications between onsite Interview Hardware. Agency will also assist in configure/troubleshoot connection to Axon Evidence.
- ▶ Agency may setup server per agencies standards for things such as, joining to the domain, antivirus, firewalls, etc, so long as they do not degrade operations of Interview Server(s)
- ▶ Axon will install Axon Interview Server Application, Agency may be required to provide appropriate permissions/credentials.
- ▶ Axon will install and configure Touch Panel Software.

2.4 READINESS

- ▶ Axon will supply Agency with copy of current QA/Testing Checklist.
- ▶ Axon will complete QA/Testing Checklist per room consisting of:
 - Hardware Wiring
 - Hardware Mounting
 - Hardware Functionality
 - Firmware Updates
 - Software Install and Configuration
 - Functional Test of all features

2.6 TRAINING

- ▶ Axon will provide training materials that may be used by agency. Training materials will be customized for agencies environment where applicable.
- ▶ Agency will provide facilities and equipment for conducting the Training.
- ▶ Train the Trainer: Axon will provide session(s), materials and support allowing Agency's in-house trainers to conduct their own Training. Agency is responsible for updating all Training materials after final acceptance.



3. PROJECT MANAGEMENT:

3.1 MANAGEMENT RESOURCES

- ▶ Both Parties will assign a Point of Contact, Project Manager, or Project Coordinator to ensure completion of deliverables.
- ▶ Axon's Project Coordinator will ensure all team members from Axon and Agency are continually updated on the status of the Project.

3.2 REQUIREMENTS PLANNING

- ▶ All Proposed Project timelines will be documented during Project Management Kickoff call.
- ▶ Once all requirements are agreed to, Axon's Project Coordinator will work with Agency's Project Manager to develop a Project plan for Axon's implementation.

3.3 CHANGE CONTROL

- ▶ If any changes in the Project cause a material increase or decrease in fees, as determined by Axon, an adjustment in the fees will be agreed upon and included in a signed PCO form.
- ▶ Agency acknowledges a proposed change request might have an impact on both scheduling and cost for the Project that will be outlined in the PCO form.



4. AGENCY COMMITMENTS:

- ▶ Ensure the reasonable availability for meetings, phone or email of knowledgeable staff and personnel to provide timely and accurate documentation and information to Axon.
- ▶ Identify holidays, non-workdays or major events that may impact the Project.
- ▶ Ensure Agency desktop or mobile systems and devices can access the Product.
- ▶ Make available relevant systems if needed for assessment by Axon (including making these systems available to Axon via remote access if possible).
- ▶ Technical Systems Requirements



5. SUPPORT:

- ▶ Axon will provide on-site installer/trainer support as part of project.
- ▶ The Product undergoes updates and enhancements which Agency will automatically receive.
- ▶ Axon will provide Agency's End Users access to the help.axon.com support portal to submit and review service tickets.
- ▶ For Technical Support assistance, Agency may contact a Technical Support representative at 800-978-2737, or via email at Support@Axon.com. Online, email-based support and remote-location troubleshooting are included on an ongoing basis as part of Agency's investment in the Axon ecosystem. Phone support is available 24/7.



6. TERMS AND CONDITIONS:

This SOW is governed by the Master Services and Purchasing Agreement executed by the Parties.

AXON ENTERPRISE, INC.

AGENCY

Signature: _____
Name: _____
Title: _____
Date: _____

Signature: *T Weatherston*
Name: THOMAS R. WEATHERSTON
Title: VILLAGE PRESIDENT
Date: 7/25/23



ATTACHMENT B - PROJECT CHANGE ORDER TEMPLATE

Date:	
Axon Product or Service:	
Change Order Details	

AXON ENTERPRISE, INC.

AGENCY

Signature: _____

Name: _____

Title: _____

Date: _____

Signature: *Thomas R. Verhulst*

Name: THOMAS R. VERHULST

Title: VILLAGE PRESIDENT

Date: 7/25/23