

**RESOLUTION NO. 2023-103**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF CALEDONIA ACTIVATING A COMMITTEE OF THE WHOLE**

The Board of Trustees of the Village of Caledonia, Racine County, Wisconsin, do resolve as follows:

**WHEREAS**, the Village Board of Caledonia recognizes that suspending, activating and modifying Committees, Commissions, and Boards is necessary from time to time;

**WHEREAS**, Sec. 2-3-19 of the Village's Code of Ordinances provides for standing committees of the Village Board and the Village Board has activated the Standing Committees of Finance, Personnel, Legislative & Licensing and Public Works;

**WHEREAS**, the Village Board of Caledonia sees the activation of a Committee of the Whole, as allowed under Sec. 2-3-19 of the Village's Code of Ordinances, as an opportunity for informal discussion among its members and a way to encourage collaborative decision-making to streamline the legislative, as well as other processes;

**WHEREAS**, the Village Board of Caledonia acknowledges that the Committee of the Whole offers an opportunity for Village Board meetings to have better adherence to Robert's Rules of Order Newly Revised, which can ensure fair and orderly proceedings and increase transparency in government actions;

**WHEREAS**, the Village Board of Caledonia recognizes that the structure of the Committee of the Whole promotes regularly scheduled meetings with a recurring set day and time, which can promote consistency and efficiency in the Village's decision-making process;

**WHEREAS**, this activation shall serve as a prelude to potential amendments to the ordinance governing the Village Board standing committees, allowing the Village Board of Caledonia to assess the benefits and challenges before formalizing any permanent changes;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Caledonia recognizes the value of piloting an activation of a Committee of the Whole as a measure aimed at enhancing collaborative discussions and streamlining the legislative process;

**BE IT FURTHER RESOLVED**, that during this pilot phase, the existing structure of Standing Committees (Finance, Personnel, Legislative & Licensing and Public Works) shall remain intact but suspended, while the Committee of the Whole, shall be empowered to convene and shall be assigned the oversight and responsibilities assigned and delegated to the suspended committees;

**BE IT FURTHER RESOLVED**, that the Board of Trustees of the Village of Caledonia activates a Committee of the Whole, and the duties of the Committee of the Whole shall be as follows:

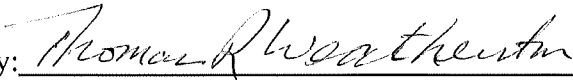
1. Committee of the Whole.


- a. **Definition and Purpose.** The Committee of the Whole is a device in which a legislative body is considered one large Committee. All members of the Village Board are members of such a committee. Under Robert's Rules of Order Newly Revised, and all subsequent editions thereof, when an assembly has to consider a subject which it does not wish to refer to a committee, and yet where the subject matter is not well-understood and put into proper form for its definite action, or when, for any other reason, the assembly should consider a subject with all the freedom of an ordinary committee, it is the practice to refer the matter to the "Committee of the Whole."
- b. **Regular Meetings of the Committee of the Whole.** Meetings of the Committee of the Whole shall be scheduled and noticed in accordance with the procedures set forth in Sec. 2-3-6 meetings of the Village Board of the Village Code. Regular meetings of the Committee of the Whole shall be scheduled to occur on the same evening as Village Board meetings. All meetings of the Committee of the Whole shall be held at the Village Hall of the Village of Caledonia unless specified otherwise in the minutes of the preceding meeting or by written notice posted at the regular meeting place at least twenty-four (24) hours prior to the time specified for the meeting, except as may be allowed under Wis. Stat. § 19.84(3). The Clerk shall cause public notice to be posted in at least one (1) public place likely to give notice to persons affected and placed electronically on an Internet site maintained by the Village no less than twenty-four (24) hours prior to the time specified for the meeting, except as may be allowed under Wis. Stat. § 19.84(3).
- c. **Calling of Special Meetings of the Committee of the Whole.** This Resolution permits the calling of a Committee of the Whole meetings by the President, or by any two (2) Trustees, by notifying the Clerk no less than twenty-four (24) hours prior to the specified time of the meeting. The Clerk shall immediately notify all Trustees of the time and place of the meeting and shall cause public notice to be posted as required under subsection (b) above.
- d. **Oversight and Responsibilities.** Matters appropriate for a meeting of the Committee of the Whole will generally involve issues having a village-wide impact. In addition, the Finance Committee, Legislative and Licensing Committee, Personnel Committee, and Public Works Committee shall be suspended, and the Committee of the Whole shall absorb the duties and responsibilities of those Committees.
- e. **Presiding Officer.** The Village President shall be the chairperson of the Committee of the Whole. At any meeting of the Committee of the Whole where a quorum is present and the Chairperson is temporarily absent, the provisions of Section 2-3-10 of the Village Code shall govern. The presiding officer has the responsibility and authority to control the meeting.

- f. **Quorum.** A quorum of the Committee of the Whole is the same as that of the Village Board.

Adopted by the Board of Trustees of the Village of Caledonia, Racine County, Wisconsin, this 12 day of September 2023.

**VILLAGE OF CALEDONIA**

By:   
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Thomas Weatherston  
Village President

Attest:   
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Joslyn Hoeffert  
Village Clerk