RESOLUTION NO. 2022-13

RESOLUTION BY THE CALEDONIA VILLAGE BOAR AUTHORIZING ENTRY INTO THE VOLUNTARY COMPACT OF INTERGOVERNMENTAL COOPERATION COUNCIL FOR RACINE COUNTY AND ITS MUNICIPALITIES

The Village Board for the Village of Caledonia, Racine County, Wisconsin resolves as follows:

WHEREAS, the residents of the Village of Caledonia, and Racine County expect and are entitled to the best and most economic government possible; and

WHEREAS, an expanded population, now exceeding two hundred thousand people, has led to the municipal incorporation of all lands in the County of Racine into seventeen cities, villages and towns; and

WHEREAS, such expansion has emphasized the need for improved communications among all units of local government to better serve their respective citizens; and

WHEREAS, residents view the boundary lines of their respective municipalities as cherished symbols of local autonomy and home rule, but do not consider them as barriers to travel, communication, business or friendship; and

WHEREAS, governments best serve their people and greater benefits may accrue to more people by an amicable exchange of problems and a friendly search for valid areas of cooperative effort at all levels of government;

WHEREAS, Wis. Stat. § 66.0301 authorizes and encourages cooperation by and among Wisconsin counties and its cities, towns, and villages;

NOW, THEREFORE, BE IT RESOLVED by the Village of Caledonia Board that an intergovernmental agreement, pursuant to Wis. Stat. § 66.0301 between Racine County and its municipalities is hereby authorized and approved with said terms and conditions as set forth more fully in Exhibit A, the Voluntary Compact of Intergovernmental Cooperation Council, which is attached hereto and incorporated herein; and

BE IT FURTHER RESOLVED that the Village President and Village Clerk are authorized to execute any contracts, agreements, or other documents necessary to carry out the intent of this resolution.

Adopted this 2 day of February, 2022.

VILLAGE OF CALEDONIA

BY:

James R. Dobbs, Village President

ATTEST:

Joslyn Hoeffert, Village Clerk



VOLUNTARY COMPACT OF INTERGOVERNMENTAL COOPERATION COUNCIL FOR RACINE COUNTY AND ITS MUNICIPALITIES

THIS VOLUNTARY COMPACT OF INTE	ERGOVERNMENTA	L COOPERATION
COUNCIL ("Compact") is entered into as of the	day of	, 2022 (the
"Effective Date"), by and between Racine County,	Wisconsin ("County") and the undersigned
municipalities (collectively, "Municipalities").		-

RECITALS

WHEREAS, the residents of Racine County expect and are entitled to the best and most economic government possible; and

WHEREAS, an expanded population, now exceeding two hundred thousand people, has led to the municipal incorporation of all lands in the County of Racine into seventeen cities, villages and towns; and

WHEREAS, such expansion has emphasized the need for improved communications among all units of local government to better serve their respective citizens; and

WHEREAS, residents view the boundary lines of their respective municipalities as cherished symbols of local autonomy and home rule, but do not consider them as barriers to travel, communication, business or friendship; and

WHEREAS, elected officials reflect the sentiments of their electorate, especially as aforesaid; and

WHEREAS, the undersigned are firm in their belief that governments are obligated to best serve their people and that greater benefits may accrue to more people by an amicable exchange of problems and a friendly search for valid areas of cooperative effort at all levels of government;

WHEREAS, Wis. Stat. § 66.0301 authorizes and encourages cooperation by and among Wisconsin counties and its cities, towns, and villages;

NOW, THEREFORE, to better meet the increasing complexities of population growth and expansion and craft solutions through rational and democratic procedures, it seems only fitting and proper that the executive heads of Racine County and its municipalities join together in a voluntary compact of cooperation, and for that purpose they make these articles to guide their procedure.



1. **DEFINITIONS**

- A. "Council" refers to Intergovernmental Cooperation Council.
- B. "Intergovernmental Cooperation" is the coordination of public functions and programs between two or more governmental units through formal and informal arrangements which are voluntary and without remuneration and jointly operated, but within contemporary political structures.

2. NATURE OF AGREEMENT

All members entering into this compact do so with the following principles in mind:

- A. This organization is based on the principle of the sovereign equality of all its members.
- B. Its members recognize that the well-being of each of the constituent political jurisdictions is dependent on the sound growth and development of the County.
- C. Nothing contained in this agreement shall authorize the Intergovernmental Cooperation Council to intervene in matters which are essentially within the domestic jurisdiction of any member without their consent.
- D. This agreement and actions of the Intergovernmental Cooperation Council shall be within the framework of the laws of the State of Wisconsin and laws of the municipalities involved,
- E. The actions of any committee or group authorized by this agreement are of an advisory nature only and not binding on any member of the Council.
- F. All members, in order to ensure to each of them the rights and benefits resulting from membership, shall fulfill in good faith the obligations assumed by them in accordance with this compact.

3. PURPOSE

- A. To attain the greatest degree of intergovernmental cooperation possible within Racine County in order to foresee and prevent the problems created by growth and expansion in this region and to encourage efficient use of mutual resources in the provision of services to local communities in a mutually advantageous manner.
- B. To develop among the several governmental units the ultimate in communication, and



understanding while effecting cooperation and coordination of services, programs and facilities.

- C. To assure, through co-operation and the pooling of common resources, by mutual aid, maximum efficiency and economy in governmental operations which will provide every citizen with the utmost value for every tax dollar without the loss of governmental identity.
- D. To explore and utilize jointly the various tools of intergovernmental co-operation, such as joint enterprises, mutual aid, parallel action and the furnishing of service to one another, on a voluntary basis through formal and informal agreements within contemporary political structures in an effort to achieve economies of scale that would not be possible without mutual cooperation.

4. FUNCTIONS

- A. The Council may discuss any questions or any matters within the scope of its purposes concerning Racine County and the towns, villages and cities within its boundaries.
- B. Members may bring matters involving intergovernmental cooperation to the attention of the Council for discussion and possible recommendations.
- C. The Intergovernmental Cooperation Council may request any governmental unit to take certain action or actions if it will benefit overall intergovernmental cooperation in this County.
- D. Private and quasi-private agencies may by invitation of this Council, be included in discussions and recommendations concerning intergovernmental cooperation.
- E. The Council may sponsor and promote agreements between governmental units it deems appropriate to further intergovernmental cooperation.
- F. The Council shall initiate and/or request studies deemed necessary to gain an intelligent understanding of any matters or problems brought to its attention.
- G. The Council may seek research assistance from non-partisan, non-profit research organizations, civic foundations and organizations and institutions of higher learning.
- H. The Council should submit annual and, when necessary, special reports to all governing bodies in Racine County and to the citizens therein.



- I. It is anticipated that, for the time being, the Council will function without incurring significant expenses, except for the nominal items of printing, space rentals, refreshments, etc. Staff will be provided by Racine County. A nominal membership fee, of which the amount and source thereof will be considered and determined by the members, is expected to be collected yearly.
- J. The Council may establish or designate any such committees or subsidiary groups deemed necessary to assist it in carrying out Its purposes and functions.

5. MEMBERSHIP

- A. The initial membership of the Council shall be composed of eighteen permanent members who shall be the elected executive head of the County and the Mayor, President, or Chair of the municipalities within said County, who shall also have authority to appoint a designated representative to act for him/her in event of his/her absence.
- B. Composition and membership of the Council may be changed at any time and in any manner deemed appropriate by affirmative vote of all members.
- C. Specifically, and without limitation by reason of this enumeration, the Council may expand its membership or may create new classes of membership with or without voting rights as may be deemed appropriate, by including representatives from the legislative branch of the governmental units within the County, or representatives from the State Legislature elected from within the County, or any other officials whose addition to the Council may improve the work or further the objectives of the Council.

6. VOTING

- A. Each permanent member of the Intergovernmental Cooperation Council shall have one vote.
- B. Decisions of the Council shall be made by an affirmative majority vote of the permanent members present provided that a quorum is present, unless otherwise provided.
- C. Decisions of the Council which involve specific recommendations or agreements for cooperative endeavors between two or more participating council members shall require an affirmative vote of the participating members.
- D. Council members may abstain from voting on decisions which adversely affect their relationships with other governmental units.



7. COMMITTEES OR SUBSIDIARY GROUPS

- A. The Council shall authorize and define the powers and duties of all division and committees drawn from cooperating jurisdictions. The Council shall designate all committee chairs and other personnel deemed necessary.
- B. Committees or other personnel cannot commit the Council on any matter or question of general policy. If committees are appointed to conduct a study they may return both a majority and minority report to the Council.
- C. Committee members need not necessarily be members of the Council

8. PROCEDURE

- A. The Council shall meet in regular sessions which shall be open to the public and the press, and which shall be held on the third Thursday of January, March, May, August, and November:
- B. Special meetings of the Council may be called by the Chair or upon written request of a majority of the members elect specifying the time and place of such special meetings as well as the purpose.
- C. All meetings shall begin at 3:30 p.m. unless a different time is established by the Chair or by a majority vote of the members present.
- D. The Council shall adopt its own rules of procedure.
- E. At the organizational meeting in May of each year, the Council shall elect one (1) of its members Chair for a term of one (1) year or until a successor is elected and qualified.
- F. The Council, immediately following the election of the chair, shall then elect one (1) of its members as Vice-Chair for the same term, who in the absence or disability of the Chair shall perform the duties of his/her office.
- G. The Council may utilize the technicians, departments, planning groups or other official bodies for information to promote its objectives.
- H. Reports should be made to the Council on any present active cooperative ventures or any that are proposed by the cooperating units.



9. AGENDA

A. The Council shall follow a regular agenda which shall be established by the Chair and Vice-Chair. At the close of each meeting of the Council, the Chair shall entertain suggestions to place items on the agenda of the next meeting of the Council.

10. AMENDMENTS

Amendments to this Compact may be made by majority vote of the permanent members.

11. DURATION OF COMPACT

Any of the initial permanent members may withdraw from the compact by notifying all other members in writing of such withdrawal.

12. RATIFICATION

It is understood and so stated that the work of this Council will be purely administrative and advisory. However, to further the interests of good government through cooperative effort and friendly discussion of mutual problems, and to enhance the possibility of success and continuity for the Council regardless of future changes in personnel, and to give tangible evidence of support to its principles and objectives, each initial permanent member will request ratification of his participation from the legislative body of his government.

IN WITNESS WHEREOF, the Parties have caused this Compact to be duly executed as of the date first written above.

Jeannie Hefty	Diahnn Halbaci
Mayor	City Clerk
TOWN OF B	BURLINGTON
TOWN OF B	OREINGTON
Jeff Lang	Jeanne Rennie
Town Chair	Town Clerk



VILLAGE OF CALEDONIA

Jim Dobbs Village President Joslyn Hoeffert Village Clerk

VILLAGE OF ELMWOOD PARK

Ernie Rossi		Christophe Jenkins
Village President		Village Administrator
	TOWN OF DOVER	
Sam Stratton Town Chairman		Camille Gerou
Town Chairman		Town Clerk
VIL	LAGE OF MT. PLEASANT	
Dave DeGroot Village President		Stephanie Kohlhagen Village Clerk & Treasurer
V	ILLAGE OF NORTH BAY	
Mark Schall		Dori Panthofer
Village President		Village Clerk
	TOWN OF NORWAY	
Jean Jacobson		Patricia Campbell
Town Chair		Town Clerk



CITY OF RACINE

Cory Mason Mayor	Tara Coolidge City Clerk	
VILLAGE	OF RAYMOND	
Kari Morgan Village President	Linda M. Terry Village Clerk	
VILLAGE C	OF ROCHESTER	
Edward Chart Village President	Sandra Swan Village Clerk	
VILLAGE OI	F STURTEVANT	
Mike Rosenbaum Village President	Cheryl Zamecnik Village Clerk	
VILLAGE OF	UNION GROVE	
Steve Wicklund Village President	Rebecca Wallendal Village Clerk	
VILLAGE O	F WIND POINT	
Susan Sanabria	Casey Griffiths	
Village President	Administrator/Clerk/Treasure	



TOWN OF WATERFORD

Tom Hincz Town Chair	VILLAGE OF WATERFOR	Tina Mayer Town Clerk D
Don Houston Village President		Rachel Ladewig Village Clerk
	VILLAGE OF YORKVILLI	<u> </u>
Douglas Nelson		Michael McKinney
Douglas Nelson Village President		Michael McKinney Village Clerk
-	RACINE COUNTY	•
-		•



BY-LAWS OF RACINE COUNTY INTERGOVERNMENTAL COOPERATION COUNCIL

The Racine County Intergovernmental Cooperation Council (hereinafter, "Council") embodies the vision of the seventeen Cities, Villages and Towns in Racine County and Racine County to attain the greatest degree of intergovernmental cooperation possible within Racine County to assure maximum efficiency and economy in governmental operations so as to provide every citizen with the utmost value for every tax dollar without the loss of local autonomy and home rule.

Article I. Authority

A. Pursuant to Section 8(D) of the Voluntary Compact of Intergovernmental Cooperation Council for Racine County and its Municipalities (hereinafter, "Compact"), approved for adoption by the undersigned parties, the Council hereby provides for its own rules of procedure. The Council will fully comply with the terms and provisions of the Compact, as may be amended pursuant thereto, from time to time. In the event of any conflict between the terms and provisions of these By-Laws with the terms and provisions of the Compact, the terms and provisions of the Compact shall prevail.

Article II. Objectives

The Council will:

- A. Conduct itself in accordance with those principles, objectives, and functions set forth in the Compact.
- B. Function solely as an administrative and advisory body, as set forth in Section 13. of the Compact.

Article III. Council Membership

- A. Pursuant to Section 5 of the Compact, the permanent membership of the Council as of the date of adoption of these By-Laws shall consist of 18 members, as follows:
 - 1. The Mayor of the City of Burlington;
 - 2. The Chair of the Town of Burlington;
 - 3. The President of the Village of Caledonia;
 - 4. The Chair of the Town of Dover:
 - 5. The President of the Village of Elmwood Park;



- 6. The President of the Village of Mount Pleasant;
- 7. The President of the Village of North Bay
- 8. The Chair of the Town of Norway;
- 9. The Mayor of the City of Racine;
- 10. The Racine County Executive;
- 11. The President of the Village of Raymond;
- 12. The President of the Village of Rochester:
- 13. The President of the Village of Sturtevant;
- 14. The President of the Village of Union Grove;
- 15. The Chair of the Town of Waterford;
- 16. The President of the Village of Waterford;
- 17. The President of the Village of Wind Point; and
- 18. The President of the Village of Yorkville
- B. Each permanent member is authorized to appoint a designated representative to act for the permanent member in the event of the permanent member's absence, pursuant to Section 5(A) of the Compact. Such designation shall be in writing (paper or electronic) and filed with the Council Chair, or Vice-Chair in the absence of the Chair, prior to any meeting at which the designee may act.

Article IV. Officers

A. Pursuant to Section 8(D) of the Compact, the Council shall annually elect a Chair and a Vice-Chair. The Council shall also annually elect a Secretary and a Treasurer. Such elections shall take place at the Maymeeting.

Article V. Chair and Vice-Chair Duties

- A. Chair. The Chair shall:
 - 1. Preside over all meetings of the Council.
 - 2. Appoint the chair of standing committees and any ad hoc committees of the Council.
 - 3. Establish the agenda for meetings of the Council.
 - 4. Call meetings of the Council pursuant to the Compact and these By-Laws.
 - 5. Act as the official liaison between the Council, its Committees and Subsidiary Groups and other governmental agencies for all resolutions, recommendations, and information requests.
 - 6. Serve as an ex officio member of all Committees.
 - 7. Endorse checks for the expenditure of funds in accordance with the directions of the Council.



B. Vice-Chair. The Vice-Chair shall:

- 1. Preside over meetings of the Council in the Chair's absence.
- 2. Perform other duties as may be appropriate in the Chair's absence.
- 3. Assist the Chair, from time to time, as the Chair may designate.
- 4. In the event of a vacancy before the completion of the Chair's term, serve as the Chair.

C. Secretary. The Secretary shall:

- 1. Prepare Council meeting minutes and deliver them to the Chair for distribution to Council members.
- 2. Ensure, together with the Chair, that meeting minutes are properly on file as required by Article XV of these By-Laws.
- 3. Assist the Chair at meetings and, from time to time, as the Chair may designate.

D. Treasurer. The Treasurer shall:

- 1. Have the duty to examine the accounts which may be established by the Council for the accuracy of deposits and withdrawals as may be authorized by the Council.
- 2. Have the duty to examine the vouchers providing for expenditures as may be authorized by the Council to determine their accuracy.
- 3. Counter-sign and endorse checks for the expenditure of funds in accordance with the directions of the Council.
- 4. Prepare a report to the Council of the revenues and <u>expenditures</u> of the Council in relation to the annual budget established by the Council, upon the expiration of a fiscal year and as may be directed by the Council in its deliberations of an annual budget, and as the Secretary may otherwise determine to be necessary.

Article VI. Meetings

- A. Pursuant to Section 8(A) of the Compact, the Council shall meet in regular sessions which shall be open to the public and the press, and which shall be held on the third Thursday of January, March, May, August, and November; regular meetings shall also be held at the place and time designated by the Council at a prior meeting.
- B. Special meetings may be called as set forth in Section 8(B) of the Compact.
- C. Council members may submit proposed agenda items to the Chair or Vice-Chair in the absence of the Chair. The Chair or Vice- Chair in the absence of the Chair shall approve the agenda for all meetings.
- D. Meetings. All meetings of the Council and the activities of the Council members as they may constitute a meeting of a governmental body shall be subject to



Subchapter V of Chapter 19 of the Wisconsin Statutes, the Wisconsin Open Meetings Law.

- 1. Open Meetings.
 - a. Unless otherwise noticed in advance and as permitted by law, all Council meetings shall be open to the public.
 - b. Members of the public may attend any meeting or portion of a meeting that is not closed to the public and may, at the determination of the Chair, be afforded opportunity to offer public comment at such meeting. The Chair may decide in advance to exclude oral public comment during a meeting, in which case the meeting notice will note that oral comment from the public is excluded. In such a case, the Council will accept written comments as an alternative. In addition, members of the public may submit written statements to the Council at any time.
 - c. All materials brought before, or presented to, the Councilduring the conduct of an open meeting, including, but not limited to, the minutes of the proceedings of the previous open meeting, will be available to the public for review or copying at the municipal office of the Chair as described under Article XV., upon request or on the Racine County's website.
 - d. Minutes of open meetings shall be available to the public on Racine County's website.

E. Closed Sessions.

- 1. Notices regarding meetings or portions of meetings to be closed to the public will be noticed as required by law in advance of the meeting.
- 2. Council meetings or portions of meetings will be closed to the public only in limited circumstances and in accordance with applicable law.

F. Minutes.

- 1. The Secretary shall assure that minutes of each meeting are prepared and together with the Chair, or his or her designee, distributed to Council members.
- 2. Meeting minutes shall include the following: (1) Time; (2) Date; (3) Location; (4) Record of persons present, including the names of Council members, Council Committee members and staff, and the names of members of the public making written or oral presentations; (5) A complete and accurate description of the matters discussed and conclusions reached; and (6) Copies of all reports received, issued, or approved by the Council.
- 3. Meeting minutes are considered part of the official record.
- 4. All documents, reports, or other materials prepared by or for the Council constitute official government records and shall be maintained for public inspection as set forth under Article XV of these By-Laws.

Article VII. Quorum and Proxy Voting

A. Quorum.



- 1. A quorum shall be established when 10 permanent members or respective designee(s) are present for a meeting as determined by a roll call or quorum call of the Council members.
- B. Proxy Votes.
 - 1. Proxy voting is prohibited.
- C. Voting Generally.
 - 1. The Council shall agree to actions by majority vote of those present and voting, except as is otherwise set forth in these By-Laws.
 - 2. Votes by the Council on recommendations to any specific City, Village, or Town, or to Racine County shall have the ayes, nays, and abstentions recorded.

Article VIII. Committees

In appointing members to committees, the Council shall pay particular attention to ensuring diverse Racine County area membership.

A. Meetings.

- 1. All committees may meet at any time for the purpose of conducting their business, including telephonically or through electronic media, provided that such meeting is held in compliance with the Wisconsin Open Meetings Law.
- 2. Ad-Hoc Committees.
 - a. A Council member wishing to establish an ad-hoc committee must present to the Council the reason(s) he or she is requesting the committee.
 - b. The Council may, at any time, by majority vote, establish an ad-hoc committee.
 - c. Once an ad-hoc committee has been established, the Chair shall appoint members to the ad-hoc committee.

Article IX. Annual Budget

The Council shall establish an annual budget for such purposes and in such amounts and from such funding sources as the Council may determine. The fiscal year of the Council shall end on December 31st of each year.

Article X. Amendments

A. The Chair shall promulgate a form for proposing an amendment to the Council's By-Laws.



- 1. The form shall require the specific language of the proposed amendment to be included, identify the author of the amendment, and be designed to elicit the rationale and impact of the proposed amendment.
- B. All proposed By-Law changes must be submitted in writing to the Chair no later than 10 days prior to the Council meeting at which the amendment is to be taken up.
- C. These By-Laws may be amended by a three-fourths (3/4) vote of the Council membership. Only permanent members, not a designated representative under Article III(2), are eligible to vote upon a proposed By-Law amendment.

Article XII. Expenses and Reimbursement

- **A.** Expenses related to Council operations shall be borne by the member incurring same, unless otherwise authorized by a majority vote of the Council.
- B. Council members shall not receive any compensation for their services.
- C. Expenses for the administration of the ICC as it relates to the normal and customary preparation of materials, the distribution of these materials and the cost of labor associated with this administration shall be paid for by the Chair of the ICC and such costs shall be subject to challenge by any of the permanent members at any monthly meeting of the ICC.
- D. Expenses related to reimbursement to a member shall be raised at any monthly meeting of the ICC or with the Chair of the ICC.

Article XII. Parliamentary Authority

- A. The rules contained in the current edition of *Robert's Rules of Order Newly Revised*, 10th Edition, shall govern the Council in all cases to which they are applicable and in which they are not inconsistent with these By-Laws and any special rules of order the Council may adopt.
- B. Voting procedures for the Council and its Committees and Subsidiary Groups shall follow the accepted procedure according to Robert's Rules of Order.

Article XIV. Records.

The records of the Council are public records and shall be retained and maintained by the Chair pursuant to Subchapter II of Chapter 19 of the Wisconsin Statutes, the Wisconsin Public Records Law. The Chair shall be the custodian of such records, with the City or Village Hall of the Chair's municipality or in the case of the County Executive as Chair, the Office of the County Executive, being the place where such records are kept and available for public inspection. The duty of the Chair as custodian shall pass with the Office.

Article XV. Effective Date



A. These By-Laws are effective upon adoption by the Council upon a three-fourths (3/4) vote of the Council membership (designated representatives not eligible to vote upon By-Law adoption or amendment).

Article XVI. Transition Procedures and Ratification

- A. The adoption of these By-Laws has no effect on the selection, terms or appointment of the officers or members of the Council, or a Committee or Subsidiary Group of the Council, or the Council's Appointees serving on the effective date of these By-Laws.
- B. All acts of the Council or a Committee of the Council are hereby ratified, except to the extent that an act does not conform to the Compact or these By-Laws before the effective date of these By-Laws. These By-Laws supersede all previous versions. These By-Laws shall prevail in the event of any conflict between these By-Laws and any prior act of the Council or its Committees or Subsidiary Groups.

IN WITNESS WHEREOF, the Parties have caused this MOU to be duly executed as of the date first written above.

	CITY OF BURLINGTON
	Jeannie Hefty Mayor
	TOWN OF BURLINGTON
	Ralph Rice Town Chair
1	VILLAGE OF CALEDONIA
	in John
	Jim Dobbs
	Village President



TOWN OF DOVER

Sam Stratton Town Chairman
VILLAGE OF ELMWOOD PARK
Ernie Rossi Village President
VILLAGE OF MT. PLEASANT
Dave DeGroot Village President
VILLAGE OF NORTH BAY
Mark Schall Village President
TOWN OF NORWAY
Jean Jacobson Town Chair
CITY OF RACINE
Cory Mason Mayor



VILLAGE OF RAYMOND

Kari Morgan Village President
VILLAGE OF ROCHESTER
Edward Chart Village President
VILLAGE OF STURTEVANT
Mike Rosenbaum Village President
VILLAGE OF UNION GROVE
Steve Wicklund Village President
VILLAGE OF YORKVILLE
Douglas Nelson Village President
TOWN OF WATERFORD
Tom Hincz Town Chair



VILLAGE OF WATERFORD

Don Houston Village President
vinage President
VILLAGE OF WIND POINT
Susan Sanabria
Village President
RACINE COUNTY
Jonathan Delagrave
County Executive