

RESOLUTION NO. 2021-122

**RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF CALEDONIA
AUTHORIZING THE AGREEMENT FOR FIRE AND EMS SERVICES BETWEEN
THE VILLAGE OF CALEDONIA AND THE VILLAGE OF NORTH BAY**

The Village Board of the Village of Caledonia, Racine County, Wisconsin do resolve as follows:

WHEREAS, Wis. Stat. §66.0301 sets forth procedures whereby municipalities may provide for intergovernmental cooperation for purposes of providing municipal services and furthering the public interests of each community;

WHEREAS, the Village of Caledonia and the Village of North Bay negotiated an intergovernmental agreement under §66.0301, as allowed per statute, for the Village of Caledonia to provide fire protection, emergency medical services and other related services to North Bay; and

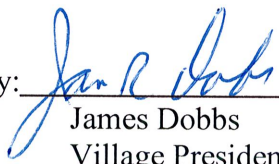
WHEREAS, both parties desire to enter into the Agreement attached as **Exhibit A** to further the public interests and objectives of both Caledonia and North Bay and to provide for cooperation that is beneficial to citizens in both communities with a term to begin January 1, 2022 and end on December 31, 2026 as further set forth in **Exhibit A**.

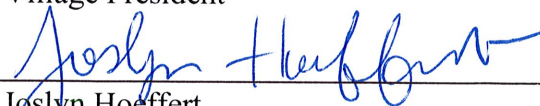
NOW, THEREFORE, BE IT HEREBY RESOLVED THAT the agreement attached as **Exhibit A** is hereby approved and the President and Clerk are authorized and directed to execute the agreement.

BE IT FURTHER RESOLVED THAT all Village officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance of the agreement including the execution of the Consent for Representation attached hereto as **Exhibit B**.

15th Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this
day of November, 2021.

VILLAGE OF CALEDONIA

By: 
James Dobbs
Village President

Attest: 
Joslyn Hoeffert
Village Clerk



PROPOSAL TO PROVIDE FIRE AND EMS SERVICES

***Village of
North Bay, WI***

SUBMITTED BY THE CALEDONIA FIRE DEPARTMENT

AUGUST 27, 2021

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Introduction



August 27, 2021

Mr. Mark Schall
Village President
Village of North Bay
3615 Hennepin Place
North Bay, WI 53402

Dear Mr. Schall,

Enclosed is our proposal to provide Fire and Emergency Medical Services to the Village of North Bay, WI beginning January 1, 2022, until December 31, 2026.

It has been an honor to serve your community over the duration of the previous agreement, and we appreciate the trust that your municipality has placed in the Caledonia Fire Department. We believe that our caring and compassionate professionals deliver the finest in emergency services. We look forward to sharing the exciting changes we anticipate with the fire department as we position ourselves to serve the community better. This proposal highlights our continued commitment to excellence with the goal to not only meet but exceed the expectations of your community.

Thank you for your careful consideration.

Sincerely,

A handwritten signature in black ink, which appears to read "Jeffrey A. Henningfeld".

Jeffrey Henningfeld
Fire Chief
Caledonia Fire Department

Executive Summary

The Caledonia Fire Department proposes to provide to the Village of North Bay, WI, the same level of Fire and Emergency Medical Services as provided to the residents of the Village of Caledonia from January 1, 2022, through December 31, 2026. The department will provide all necessary personnel and equipment, and perform all functions of fire prevention, suppression, paramedic level pre-hospital medical care, and community engagement for an initial annual fee of \$33,727.

This fee was determined by a formula that factors in population, household units, and five-year historical call volume. It credits projected revenues from ambulance fees and 2% fire dues to reduce levy impact. These factors and the revenue sharing concept were applied to both municipalities to derive a fair distribution of revenues and expenses. This same formula was utilized to determine the annual fee structure in the previous contractual agreement.

The fee will be fixed for the term of the contract. This is possible by a scheduled reduction of future annual dispatch center fees that offset anticipated future cost increases associated with providing service to the Village of North Bay.

This methodology establishes stability and allows the Village of North Bay to conduct budget preparation with known expenses.

In addition to a reasonable fixed fee, selection of the Caledonia Fire Department proposal offers benefits to your community that include:

- A proposed Public Safety Building that is currently in the design phase at Chester Lane and Four Mile Road. This will place two companies and department administration within 2.25 miles of the border of the Village of North Bay.
- The option of transport to the hospital Emergency Department of a patient's choosing. In addition to All Saints – Ascension Racine, the Caledonia Fire Department has secondary Medical Control that allows for the transport of medically stable patients to Froedtert Hospital, Children's Hospital of Wisconsin, Ascension - Franklin, Aurora - St. Luke's Milwaukee, the Milwaukee VA Medical Center, and many more in Southeastern Wisconsin.
- Our holistic approach to Mobile Integrated Healthcare. MIH is a program that strives to bridge the gap between emergent and non-emergent healthcare through proactive home visits during which we provide home safety checks, smoke detector installation, fall education, and medication reconciliation.

Mission Statement

"Through service, education, and prevention, our mission is to protect life and property and provide a professional and compassionate response to the communities we serve."

Caledonia Fire Department Vision

"The Caledonia Fire Department will continuously strive to meet the changing needs of our community and those that we serve by providing a modern and technologically advanced department that strives for excellence in all of our endeavors. We will accomplish this by maintaining a readiness level second to none and by focusing on professional development, training, and community involvement of all personnel."

Core Values

PROFESSIONALISM

- To provide leadership by example
- To exhibit pride in service and the organization
- To be well-trained and educated
- To be committed and ready to serve

INTEGRITY

- To be honest and trustworthy
- To keep the promises we make
- To show respect to each other and those we serve
- To be accountable for our actions

COURAGE

- To remain steadfast and determined in our mission
- To protect those we are sworn to serve
- To make difficult decisions in the face of adversity

DEDICATION

- To be committed and motivated
- To continuously pursue excellence
- To be unwavering in our resolve to always do the right thing
- To be mentally and physically well-prepared

COMPASSION

- To be kind and caring
- To support each other and value those we serve
- To alleviate suffering whenever possible

Level of Fire and Emergency Medical Services

The Caledonia Fire Department is an “all-hazards” career department and will provide to the Village of North Bay residents the same level of service as those provided to Caledonia residents. This includes all functions of fire prevention, suppression, paramedic level pre-hospital medical care, and community engagement.

The Caledonia Fire Department is currently rated a 3/5 in the Public Protection Classification Program by the nationally recognized Insurance Service Organization (ISO). The ISO rated 49,010 fire departments throughout the country. In areas with hydrants the department is rated a 3, which places it within the top 7% of those departments. In areas where no hydrants are located the department is rated a 5, which places it within the top 35% of those departments. The department operates three fire stations within the 48.72 square miles of Village, while successfully serving a population of 27,084 in the combined villages of Caledonia, Wind Point and North Bay.

The Caledonia Fire Department is a participating member of MABAS (Mutual Aid Box Alarm System) Wisconsin and maintains Mutual Aid agreements that provide additional resources when necessary. The services that the Caledonia Fire Department will provide include, but are not limited to, the following:

Fire Services

- Fire Suppression
- Extinguishment
- Property Conservation
- Fire Origin and Cause Investigation
- National Fire Incident Reporting
- Pre-Planning of Commercial/Institutional Properties

Medical Services

- Paramedic level emergency response
- Mobile Integrated Health Care (MIH)
- Invalid assists
- Monthly Blood Pressure Clinic
- Record Keeping
- In addition to All Saints – Ascension Racine, the Caledonia Fire Department will transport medically stable patients to Froedtert Hospital, Children’s Hospital of Wisconsin, Ascension - Franklin, Aurora - St. Luke’s Milwaukee, the Milwaukee VA Medical Center, and many more Racine, Kenosha, and Milwaukee hospitals.

Fire Prevention and Inspection

- Public Fire Prevention Education
- School Based Public Education
- Commercial Fire Inspections
- Record Keeping

Hazardous Materials and Other Special Services

- Assessment
- Confinement
- Support

Confined Space Response

- Assessment
- Implement atmosphere changes
- Assist

All Hazards Response

- Carbon Monoxide
- Natural Gas
- Odor Investigations
- Wires Down

Ice and Water Response

- Assessment
- Rescue
- Treatment

Duration of Agreement

The delivery of proposed fire and emergency medical services shall commence on January 1, 2022 and shall continue through December 31, 2026.

Renegotiation Clause: This contract may be renegotiated in the event a regional fire department is established within the Village of North Bay service area. The current contract will remain in effect until the end of that fiscal budget year. The contract may also be subject to renegotiation to allow an extension of services beyond the original terms of this agreement.

Annual Fee

The Village of Caledonia Fire Department will provide all necessary personnel and equipment, and perform all functions of fire prevention, suppression, paramedic level pre-hospital medical care, and community engagement to the Village of North Bay for an annual fee of \$33,727. Payment of fees will occur on a mutually agreeable schedule. The Village of Caledonia is amenable to an annual, bi-annual, or quarterly payment plan.

The annual fee shall remain fixed for the duration of this agreement.

2022 Ambulance Service Fees

The current base fees for medical calls are listed below. The residents of North Bay will be charged at the resident rates. Non-Resident rates will be applied to guests and visitors. In addition to the base fee, the use of medical supplies may incur additional charges.

Basic Life Support (BLS) (Resident)	\$ 825
Basic Life Support (BLS) (Non-Resident)	\$ 900
Basic Life Support (BLS) - No Transport (Resident)	\$ 175
Basic Life Support (BLS) - No Transport (Non-Resident)	\$ 250
Advanced Life Support Tier 1 (ALS 1) (Resident)	\$ 1,000
Advanced Life Support Tier 1 (ALS 1) (Non-Resident)	\$ 1,200
Advanced Life Support Tier 1 (ALS 1) - No Transport (Resident)	\$ 825
Advanced Life Support Tier 1 (ALS 1) - No Transport (Non-Resident)	\$ 900
Advanced Life Support (Resident)	\$ 1,000
Advanced Life Support (Non-Resident)	\$ 1,200
Mileage (Transport per loaded mile)	\$ 20
Lift Assist- No Transport	No Fee
Mobile Integrated Health Care (MIH)	No Fee

Ambulance Billing Services

The Village of Caledonia currently utilizes a third-party company to conduct medical records management, medical billing, and revenue collection. 3 Rivers Billing, Inc., based in Cedarburg, Wisconsin, has proven to be a reputable partner. Our account representative, Cassie Schleich can be reached at the following:

Phone: 800-829-5703 ext. 102

Fax: 262-375-9608

Ambulance Service Fee Revenue

The base fee for contracted services was determined by a formula that factors in population, household units, and five-year historical call volume. It credits projected revenues from ambulance fees and 2% fire dues to reduce levy impact. These factors and the revenue sharing concept were applied to both municipalities to derive a fair distribution of revenues and expenses. The Village of Caledonia will collect and retain all revenues generated through ambulance fees.

Annual Dispatch Center Fees

The Village of North Bay is assessed \$6,882 as their portion of the 2021 Racine County Communication Center (RCCC) operating budget. Each of the subsequent years, this fee is reduced annually by 10%. This fee will be absorbed into the operating budget of the fire department and paid for by the Village of Caledonia. The reduction of future annual dispatch center fees offset anticipated future cost increases associated with providing service to the Village of North Bay for the term of the agreement.

2% Fire Dues Revenue and Collection

The Village of North Bay will forward all monies collected from the WI Department of Revenue for the 2% Fire dues to the Village of Caledonia. Payment of dues will occur on a mutually agreeable schedule. The Village of Caledonia is amenable to an annual, bi-annual, or quarterly payment plan.

Caledonia Fire Department Resources

Personnel and Certifications

The Caledonia Fire Department is a full-time fire department currently staffed by 46 uniformed personnel and 1 civilian support staff. We provide fire protection as well as fire prevention services through inspections and public education. We also provide Emergency Medical Service (EMS) to the EMT - Paramedic level.

45 uniformed personnel are assigned to one of three shifts, working a 24 hours on /48 hours off duty schedule. All personnel are certified to the minimum of State of Wisconsin Firefighter II and Hazardous Materials – Awareness levels. 38 personnel are State of Wisconsin certified EMT – Paramedics and 7 are certified EMT –Basics. In addition, three paramedics have been specifically trained to deliver Mobile Integrated Healthcare (MIH). Successful award of a 2019 SAFER (Staffing for Adequate Response) grant allowed for the establishment of a second ambulance company at Station 12.

Staffing levels are subject to occasional fluctuation due to vacancies created by retirement, resignation, or long-term illness and injury. Staffing levels shall not be sufficient cause for violating the terms of the agreement or withholding payment.

Fire Stations

The department operates out of three stations; one of which is jointly shared with the South Shore Fire Department (Village of Mt. Pleasant).

They are currently located as follows:

- Station #11 is located at 6900 Nicholson Road
- Station #12 is located at 6040 Douglas Ave
- Station #10 is located at 9433 Northwestern Ave

Design and development of a new public safety building is currently underway with an anticipated occupancy of Spring 2023. The new facility will be located on the campus of the current Caledonia Village Hall at Four Mile Road and Chester Lane. Apparatus and personnel will transfer to the new location and will result in the closure of the current Station 12. Fire department administration and staff will also relocate to the new station. This new station will be within 2.25 miles of the northern border of North Bay and, with a direct access road onto Four Mile Road, will reduce response times to the village.

Fire Department Vehicles and Equipment

The Caledonia Fire Department maintains a total of 17 pieces of apparatus to fulfill its mission to provide both fire and EMS services to the community. Ambulances and fire apparatus quartered at each station are “cross-staffed” and respond based on each call for service.

Our fleet consists of (2) NFPA compliant front line fire engines and (1) NFPA compliant 100-foot aerial ladder platform for fire suppression. We operate (4) front line ambulances equipped to the paramedic level. In addition, the department maintains a reserve ambulance, engine, and ladder truck to ensure response capability.

Provided all apparatus are available, initial responses are as follows for each Call for Service (CFS) type:

- FIRE (Structure fire, possible structure fire) – (1) Command, (2) Engines, (1) Ladder, (1) ALS ambulance
- FIREA (Fire alarms with no smoke or visible fire) – (1) Command, (1) Engine, (1) Ladder
- FIREO (Grass, car, dumpster fires, wires down, etc.) – (1) Engine
- ALS 1, ALS, BLS – (1) ALS Ambulance, (1) Engine, if needed
- ACCPI, ACCPT (Accident with injuries, or persons trapped) - (1) Command, (1) Engines, (1) ALS ambulance

Additional equipment may be requested by the Incident Commander.

The department is equipped to handle inland above water and ice rescues with an Oceanid inflatable boat and assorted equipment. Below water rescues will require assistance from the Racine County and City of Racine Fire Department dive teams. Emergency responses in the coastal areas of Lake Michigan would incorporate the Racine County Sheriff's harbor patrol, Racine County, City of Racine Fire Department, and the US Coast Guard.

Level “A” Hazardous Materials response will require mitigation by the State of Wisconsin’s Southeastern Task Force. Level “B” responses will require mitigation by the Racine County Level “B” team operated by the South Shore Fire Department or will be handled by the spiller’s contracted service under the guidance of the Caledonia Fire Department and Racine County Emergency Management Director.

Other Resources

The Caledonia Fire Department is a participating member of MABAS (Mutual Aid Box Alarm System) Wisconsin Division 102 and maintains Mutual Aid agreements that provide additional resources when necessary. This allows the Caledonia Fire Department to receive additional resources from other member agencies in the event of an emergency. Predetermined resources are designated to respond to our aid when requested by Incident Command. We work closely with both neighboring and regional fire departments to ensure that all emergencies within our jurisdictions receive appropriate personnel and equipment.

Conclusion

The Village of Caledonia has a long-standing tradition of excellent service to the community. We are not, however, content with the status quo. We promise to strive for continuous improvement by incorporating technology and industry best practices to deliver the finest in medical and fire protection to the citizens we serve. You are important to us. We value our existing partnership with the Village of North Bay and look forward to continuing to make our communities safer for all. Thank you for your thoughtful consideration.

**AGREEMENT FOR FIRE & EMS SERVICES
BETWEEN THE VILLAGE OF CALEDONIA AND THE VILLAGE OF NORTH BAY**

This Agreement, effective this 1st day of January, 2022, by and between the VILLAGE OF CALEDONIA ("Caledonia") and the VILLAGE OF NORTH BAY ("North Bay"), both of Racine County, Wisconsin, collectively called the "Parties" herein.

WHEREAS, Caledonia maintains a fire department to provide fire protection, emergency medical services and other related services within its jurisdiction; and

WHEREAS, North Bay is desirous of obtaining such services from Caledonia under certain terms and conditions; and

WHEREAS, Wis. Stat. § 66.0301 authorizes cooperation among municipalities for the furnishing of municipal services; and

WHEREAS, by Resolution, Caledonia authorized an Agreement to provide fire protection services, emergency medical services and other related services to North Bay.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

- A. Caledonia agrees to provide to North Bay fire protection services, emergency medical services and other related services as described in "**Exhibit A**," which is attached and incorporated by reference into this Agreement as though fully set forth herein.
- B. North Bay agrees to make payment to Caledonia for the services provided hereunder in the amount and under the terms and conditions provided in **Exhibit A**.
- C. The Parties agree that this Agreement shall bind Caledonia and North Bay and their respective successors by operation of law, but shall not be otherwise assignable by either without prior written consent of the other.
- D. Caledonia shall provide full fire protection service (comparable to Caledonia's) to North Bay during the term of this Agreement and in connection with said service shall furnish such fire fighting apparatus and fire department personnel as may be deemed necessary by the Fire Chief or other command officers of the Village of Caledonia Fire Department. In addition, Caledonia shall provide emergency medical service (comparable to Caledonia's) and, in connection with the service, shall respond to rescue calls originating in North Bay with Caledonia's emergency rescue equipment and personnel. The ability of Caledonia to respond to fire or rescue calls shall be dependent upon the availability of suitable equipment and personnel, it being agreed that the type of equipment and personnel used in the response shall be discretionary with Village of Caledonia Fire Department, and shall be consistent with Standard Operating Procedures used for emergency responses within the Village of Caledonia.
- E. North Bay agrees that while Caledonia fire and rescue personnel are performing

duties pursuant to this Agreement within the corporate limits of North Bay, such personnel shall have all the powers enumerated under Wis. Stat. §213.095. The parties further agree that such personnel, while performing such duties, shall remain employees of Caledonia for all purposes, including the payment of their salaries and their continuous service benefits, and shall at all times be under the supervision of Caledonia. Any such Village of Caledonia employee who suffers disability or death as a result of bodily injury arising out of and in the course of his or her performance of duties under this Agreement shall be considered to be an employee of Caledonia for purposes of the Wisconsin Worker's Compensation Act.

- F. Caledonia agrees that in responding to fire and rescue calls in North Bay, its Fire Department shall expend its best effort consistent with Standard Operating Procedures used by the Caledonia Fire Department for all emergency responses. North Bay agrees to hold harmless, indemnify and defend Caledonia from any and all liability, claims, damages, losses or expenses of any type or nature whatsoever (no limitation) which may arise because of lack of sufficient hydrants or inability of access to property by Caledonia fire fighting or rescue equipment.
- G. This Agreement may be terminated by either party if the other party breaches a material duty as provided herein. The non-breaching party shall give written notice of the breach and if the breaching party does not cure the breach within thirty (30) days, then the non-breaching party may give written notice of termination of the Agreement effective sixty (60) days after such notice. Such notice shall be served on the respective Village Clerks.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement as of the date first stated above.

VILLAGE OF NORTH BAY

By: Mark J. Schall

Mark J. Schall
Village President

Attest: Dori Panthofer

Dori Panthofer
Village Clerk

VILLAGE OF CALEDONIA

By: James Dobbs

James Dobbs
Village President

Attest: Joslyn Hoeffert

Joslyn Hoeffert
Village Clerk

770272.001 (659) 11/10/21