

Ordinance No. 2021-12

AN ORDINANCE TO AMEND SECTION 2-4-19 ENTITLED PUBLIC SERVICES DIRECTOR AND TO CREATE SECTION 2-4-20 ENTITLED VILLAGE ENGINEER AND TO RENUMBER THE REMAINING SECTIONS IN TITLE 2 CHAPTER 4 OF THE VILLAGE'S CODE OF ORDINANCES

The Village Board of the Village of Caledonia do ordain as follows:

1. That Section 2-4-19 entitled Public Services Director of the Code of Ordinances for the Village of Caledonia be, and hereby is, amended to read as follows:

"SEC. 2-4-19 PUBLIC SERVICES DIRECTOR.

The Public Services Director shall oversee the Engineering Department, the Highway Department, and Caledonia Sewer and Water Utility Districts and the Caledonia Storm Water Utility District. All References in the Municipal Code of Ordinances to the Utility Director shall be considered to mean Public Services Director.

- a. **Appointment.** The Public Services Director shall be appointed by the Village Board for an indefinite term of office and shall serve at the pleasure of the Village Board. In the absence of an appointment, the Village Board may appoint a qualified person, firm, or corporation as Acting Public Services Director for a particular period of time or for a particular project with the same authority as specified in this Section for the Public Services Director.
- b. **Powers, Duties and Responsibilities.** The Public Services Director shall have the following powers, duties, and responsibilities:
 - (1) Serve as an advisor to and report directly to the Village Administrator and Village Board.
 - (2) Serve as an advisor to the Utility District Commission on engineering projects for the Caledonia Sewer Utility District, Caledonia Water Utility District, and the Caledonia Storm Water Utility District.
 - (3) Carry out projects and policy at the direction of the Village Board and the Utility District Commission.
 - (4) Plan and manage the Caledonia Sewer Utility District, Caledonia Water Utility District, and the Caledonia Storm Water Utility District.
 - (5) Have general oversight of the employees of the Utility District, Highway Department, Engineering Department, Building Department, and Parks Department and assist the Village Administrator in the employment, training, and evaluation of the Village employees assigned to the Utility Districts and those departments.
 - (6) Plan and manage the Village's Highway Department, Engineering Department, Building Department, and Parks Department.

- (7) Serve as an advisor to the Plan Commission on matters that come before it.
- (8) All such powers, responsibilities and duties as set forth in the job description as adopted by Resolution of the Village Board from time-to-time."

2. That Section 2-4-20 entitled Village Engineer of the Code of Ordinances for the Village of Caledonia be, and hereby is, created to read as follows:

"SEC. 2-4-20 VILLAGE ENGINEER.

- a. **Appointment.** The Village Engineer shall be appointed by the Village Board for an indefinite term of office and shall serve at the pleasure of the Village Board. In the absence of an appointment, the Village Board may appoint a qualified person, firm, or corporation as Acting Village Engineer for a particular project with the same authority as specified in this Section for the Village Engineer
- b. **Powers, Duties and Responsibilities. The Village Engineer shall have the following powers, duties, and responsibilities:**
 - 1. Serve as an advisor to and report directly to the Village Public Services Director
 - 2. Organize, supervise, and direct the day-to-day operations and activities of the Engineering Department and Building Department.,
 - 3. Serve as an advisor to the Plan Commission on matters that come before it.
 - 4. Carry out projects and policy at the direction of the Village Public Services Director.
 - 5. Have general oversight of the employees of the Village's Engineering Department and Building Department, and assist the Village Public Services Director in the employment, training, and evaluation of those department's employees.
 - 6. Administer and oversee development within the Village, particularly Titles 14 and 18 of this Code of Ordinances and shall have the authority to establish such procedures in accord with Titles 14 and 18 of this Code of Ordinances for the submission and review of development and construction plans as are necessary to effectuate the intent of Titles 14 and 18.
 - 7. All such powers, responsibilities and duties as set forth in the job description as adopted by Resolution of the Village Board from time-to-time."

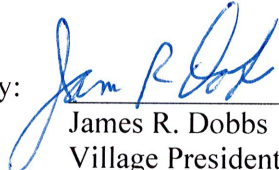
3. That the remaining sections of Title 2 Chapter 4 shall be renumbered as follows:

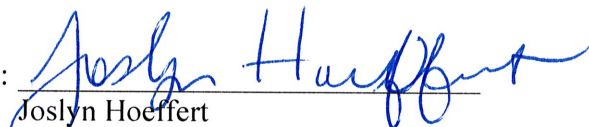
- 2-4-21 Municipal Court; Municipal Judge
- 2-4-22 Village Employees
- 2-4-23 Custody of Official Property

- 2-4-24 Residency Requirements
- 2-4-25 Local Board of Health, Local Health Department and Local Health Officer
- 2-4-26 Expenditure Policy

15th Adopted by the Village Board of the Village of Caledonia, Racine County, Wisconsin, this day of November, 2021.

VILLAGE OF CALEDONIA

By: 
James R. Dobbs
Village President

Attest: 
Joslyn Hoeffert
Village Clerk

770272.001(Title 2 Public Services Director)