



Racine County, Wisconsin

Request for Proposal
Bridge Inspection Services
Issued June 12, 2020

**Deadline – 4:00 pm
Friday, July 10, 2020**

CONTACT: Tom Lazcano
Public Works Director
5043 Chester Lane
Racine, WI 53402
262-835-6475
tlazcano@caledonia-wi.gov
www.caledonia-wi.gov

Village of Caledonia

REQUEST FOR PROPOSAL
BRIDGE INSPECTION SERVICES

The Village of Caledonia is issuing a Request for Proposal (RFP) for bridge inspection services. This RFP will fulfill the biannual bridge inspection requirement for all eight bridges located within the Village. The field inspections under the proposed contract will need to be completed by September 11, 2020.

The Village of Caledonia is committed to an objective selection process. Every proposal shall receive a complete and unbiased review.

The Village of Caledonia has issued this RFP to ensure competitive pricing and services for the benefit of the Village taxpayers.

Questions concerning this RFP should be directed to:

Tom Lazcano
Public Works Director
5043 Chester Lane
Racine, WI 53402
262-835-6475
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SCOPE OF SERVICES

Interested firms will be required to perform bridge inspections and reporting for the eight bridges located within the Village of Caledonia. A list of bridges can be found in Table 1. The selected firm will be responsible for reporting the field inspections in the Highway Structures Information System (HSIS), in compliance with the standards set forth by the Wisconsin Department of Transportation (WisDOT) Structures Inspection Manual, the most recent Bridge Inspection Field Manual, and Wisconsin Trans 212.

Bridge Inspections and HSIS reporting shall include:

- Review of previously filed Structure Inventory and Assessment forms, to determine whether the information matches on-site observations.
- Underwater Visual Probe reports
- Underwater Stream Bed Profile reports, with current year data
- Elements and Assessments updates,
- National Bridge Institute (NBI) ratings updates
- Maintenance Item and prioritizations updates
- Photo documentation of current conditions
- Any other requirements needed for reporting

Note: In the past, all eight bridges have been field inspected in a single day. Boats have not been used.

Table 1. Village of Caledonia Bridge list

BRIDGE #	STRUCTURE ID	LOCATION		YEAR BUILT
		ON	UNDER	
1	B510006	FIVE MILE RD	ROOT RIVER	2000
2	B510121	BROOK RD	HOODS CREEK	2007
3	P510031	SEVEN MILE RD	ROOT RIVER	1962
4	P510034	FOUR MILE RD	ROOT RIVER	1960
5	P510904	HOODS CREEK RD	HOODS CREEK	1959
6	P510906	SEVEN MILE RD	BR ROOT RIVER	1971
7	P510912	FOREST HILLS RD	BR ROOT RIVER	1940
8	P510912	7 ½ MILE ROAD	BR ROOT RIVER	1960

REQUIREMENTS

All work must be performed by a qualified bridge inspector, with credentials listed in the WisDOT HSIS system. Bridge inspector must have training from the National Highway Institute's Safety Inspection of Highway Structures.

The Village of Caledonia can provide an Engineering Technician to assist with the field inspections.

SCHEDULE

- RFP's are due by 4 pm on Friday, July 10, 2020
- Village of Caledonia Engineering staff will review proposals and will make a selection on Wednesday, July 22, 2020
- Selected Firm will be notified on Wednesday, July 22, 2020
- Field Inspections need to be completed by Friday, September 11th, 2020
- Reporting in HSIS system will need to be completed by Friday, September 25th, 2020

DIRECTIONS FOR SUBMITTAL

Interested firms can submit a proposal to Tom Lazcano **by email or standard mail**. Contact information is listed on the cover sheet.

Proposal shall provide the following information:

- General information about the firm, staff experience, credentials/certifications, and training. Key staff that would be used for the project, include experience performing bridge inspections for other municipalities.
- Provide a list of References from past projects.
- Completion and Fee Schedules for the project.
- Any Assumptions and Conditions the firm may have.

EVALUATION AND SELECTION PROCESS

The Village of Caledonia Engineering staff will make the selection based on the following criteria:

- Overall qualifications, experience and competence of Key staff.
- Feedback from References.
- Proposed compensation for services.
- Written and visual quality and accuracy of the proposal.

The selected firm will be notified on Wednesday, July 22, 2020.